



Hungary-Croatia
Cross-border Co-operation Programme

Subsidy Contract for the EU contribution

Application Form ID: HUHR/1601/4.1.2/0033

Project acronym: Phys-Me

Project title: Improving the educational system in Physics for general and vocational education in the Croatia-Hungary border region for secondary schools

**Interreg V-A Hungary-Croatia
Co-operation Programme 2014-2020**

SUBSIDY CONTRACT

for the implementation of the Project
No HUHR/1601/4.1.2/0033, with acronym 'Phys-Me'
entitled 'Improving the educational system in Physics for general and vocational
education in the Croatia-Hungary border region for secondary schools'
within the
Interreg V-A Hungary-Croatia Co-operation Programme 2014-2020

The following Subsidy Contract (hereinafter referred to as the Contract) is concluded between the

Prime Minister's Office of Hungary

acting as the Managing Authority of the Interreg V-A Hungary-Croatia Co-operation Programme 2014-2020 (hereinafter referred to as the Managing Authority)
Address: 1055 Budapest, Kossuth tér 1-3, Hungary
Tax number: 15775292-2-41

on one hand,

and

Elektrotehnička i prometna škola Osijek (Electrical Engineering and Traffic School Osijek)

Address: 31000 Osijek, Istarska 3. Croatia
Tax number (OIB number): 28015293209

acting as the Lead Beneficiary

on the other hand,

hereinafter jointly referred to as the Parties,

based on the following legal framework:

- Regulation (EU, Euratom) No 966/2012 of the European Parliament and of the Council of 25 October 2012 on the financial rules applicable to the general budget of the Union and repealing Council Regulation (EC, Euratom) No 1605/2002;
- Commission Delegated Regulation (EU) No 1268/2012 of 29 October 2012 on the rules of application of Regulation (EU, Euratom) No 966/2012 of the European Parliament and of the Council of 25 October 2012 on the financial rules applicable to the general budget of the Union;
- Regulation (EU) No 1303/2013 of the European Parliament and of the Council of 17 December 2013 laying down common provisions on the European Regional Development Fund, the Cohesion Fund, the European Agricultural Fund for Rural Development and the European Maritime and Fisheries Fund (hereinafter referred to as the Common Provisions Regulation, CPR);
- Regulation (EU) No 1301/2013 of the European Parliament and of the Council of 17 December 2013 on the European Regional Development Fund and on specific provisions concerning the Investment for growth and jobs goal and repealing Regulation (EC) No 1080/2006;

- Regulation (EU) No 1299/2013 of the European Parliament and of the Council of 17 December 2013 on specific provisions for the support from the European Regional Development Fund to the European territorial co-operation goal (hereinafter referred to as the ETC Regulation);
- Commission Delegated Regulation (EU) No 481/2014 of 4 March 2014 supplementing Regulation (EU) No 1299/2013 of the European Parliament and of the Council with regard to specific rules on eligibility of expenditure for cooperation programmes;
- Commission Regulation (EU) No 1407/2013 of 18 December 2013 on the application of Articles 107 and 108 of the Treaty on the Functioning of the European Union to *de minimis* aid;
- Commission Decision 2011/9380/EC of 20 December 2011 on the application of Article 106 (2) of the Treaty on the Functioning of the European Union to State aid in the form of public service compensation granted to certain undertakings entrusted with the operation of services of general economic interest;
- Commission Regulation (EU) No 651/2014 of 17 June 2014 declaring certain categories of aid compatible with the common market in application of Articles 107 and 108 of the Treaty;

The following regulations and guidelines have to be also respected in the framework of the present Contract:

- the Interreg V-A Hungary-Croatia Co-operation Programme 2014-2020, approved by the European Commission on 7 September 2015 by Decision Ref No C(2015) 6228 (hereinafter referred to as the Programme);
- EU rules regarding EU horizontal policies such as the rules for competition and entry into the markets, the protection of the environment, the equal opportunities between men and women and public procurement;
- Communication from the Commission on the application of the European Union State aid rules to compensation granted for the provision of services of general economic interest (2012/C 8/02);
- national rules applicable to the Lead Beneficiary and the Beneficiaries (Lead Beneficiary and Beneficiaries hereinafter also referred to together as Project Participants);
- the relevant Call for Proposals of the Programme (HUHR/1601), published on 29 February 2016 on the Programme website (hereinafter referred to as the Call for Proposals);
- the Project Implementation Handbook for the Interreg V-A Hungary-Croatia Co-operation Programme 2014-2020, laying down the programme specific rules for the implementation of the projects (hereinafter referred to as the Project Implementation Handbook);
- the Project Communication Guidelines for the Projects in the Interreg V-A Hungary-Croatia Co-operation Programme 2014-2020, laying down the programme specific rules on information and publicity measures of the projects (hereinafter referred to as Project Communication Guidelines);
- the relevant national level legislation governing the rules of public procurement procedures in Hungary and Croatia.

Article 1

Award of subsidy

1. In accordance with the decision of the Monitoring Committee, dated 03 March 2017 (validated 21 March 2017), an earmarked subsidy is awarded to the Lead Beneficiary from the ERDF funding under the Interreg V-A Hungary-Croatia Co-operation Programme 2014-2020 for the implementation of the project No **'HUHR/1601/4.1.2/0033'** with the acronym **'Phys-Me'** entitled **'Improving the educational system in Physics for general and vocational education in the Croatia-Hungary border region for secondary schools'** (hereinafter referred to as the Project).

190 471,21 EUR

Maximum EU contribution awarded:

say: one hundred ninety thousand,
four hundred seventy-one Euros
and twenty-one Cents

224 083,80 EUR

Total project budget:

(including Lead Beneficiary and the other
Beneficiaries)

say: two hundred twenty-four
thousand, eighty-three Euros and
eighty Cents

2. The EU co-financing rates per Beneficiary (including the Lead Beneficiary) are set in Annex I (Application Form) of the Subsidy Contract. As a general rule, the EU co-financing rates per Beneficiary (including the Lead Beneficiary) cannot exceed 85 per cent of the total eligible expenditures.
3. The maximum amount of EU contribution awarded for the Project cannot be exceeded.
4. Should the total eligible costs after the completion of the Project be lower than the budgeted amount, the above-mentioned EU contribution awarded under the Programme will be correspondingly reduced according to the EU co-financing rates per Project Participants set in Annex I (Application Form).
5. Reimbursement of the EU contribution is under the condition that the European Commission makes the funds available to the above-described extent and the Memorandum of Understanding signed by the two Member States is in force.
6. If the European Commission fails to make the funds available or if the Memorandum of Understanding signed by the Member States is no longer in force, the Managing Authority will be entitled to withdraw from the present Contract.

Article 2

Duration of the Project

1. Project starting date: **01 June 2017**
2. Project end date: **30 September 2018**
3. The project activities have to be carried out and finalised within the project implementation period, and project expenditure – with the exception of preparation costs – has to be incurred within the project implementation period as defined by Articles 2.1 and 2.2.

4. Preparation costs can only be eligible if they were incurred on or after 1 January 2014 and before the start date of the project.

Article 3

Object of use

1. The EU contribution is awarded exclusively for the implementation of the Project as it is described in the Application Form approved by the Monitoring Committee and contained in Annex I.
2. Project expenditure which qualifies for the EU contribution awarded according to Article 1.1, consists exclusively of project expenditure related to the project activities listed in the Application Form approved by the Monitoring Committee. The rules for the eligibility of expenditure are set in the Project Implementation Handbook. The relevant EC regulations in force, in particular Articles 18 to 20 of the ETC Regulation and the rules contained in Commission Delegated Regulation (EU) No 481/2014, furthermore the national eligibility rules have to be respected. In case of contradiction between the above-mentioned rules, the stricter rule shall apply.

Article 4

Reporting and Applications for Reimbursement

1. The Lead Beneficiary can only submit an Application for Reimbursement to the Joint Secretariat if it is accompanied by proof of progress of the Project. Therefore, the Lead Beneficiary has to submit a Report (means Project Report or Final Project Report) alongside each Application for Reimbursement, consisting of the description of the activities carried out and their outputs and results during the reporting period, further consisting of a financial report presenting the financial progress of the Project compared to the approved Application Form. Even if no expenditures were incurred in a reporting period, the Project Report (and the Final Project Report) shall be submitted in due time to the Joint Secretariat.
2. The Lead Beneficiary has to submit the Project Report and the Application for Reimbursement for each four-month reporting period from the project starting date indicated in Article 2.1. The Reports and the Applications for Reimbursement have to be submitted to the Joint Secretariat within 80 calendar days from the end date of each reporting period (and 100 days from the end date of the final reporting period), as detailed in the Project Implementation Handbook. The reporting periods and the actual deadlines for submission are indicated in Article 4.13.
3. Additional obligatory deadlines to submit an Application for Reimbursement may be set by the Managing Authority in order to avoid decommitment of EU contribution at programme level.
4. The First Project Report and Application for Reimbursement have to cover the preparation costs of the Project as well as the first reporting period as indicated in Article 4.13. Only budget lines foreseen in the Application Form and only Project Participants involved according to the Application Form¹ can be considered for Application for Reimbursement.

¹ Parties agree that certain activities of the Beneficiary (NR) will be implemented by the mayor's office as being the executive organ of the Beneficiary in accordance with Article 41(1) and 41(2) of Act No. CLXXXIX of 2011 on Local Governments in Hungary as well as paragraph 1 of Article 6/C

5. The Final Project Report and Application for Reimbursement have to be submitted to the Joint Secretariat within 100 calendar days after the end date of the Project as indicated in Article 2.2.
6. The language of each report is English. The forms and tools of the Report, Application for Reimbursement and the Declaration on Validation of Expenditure are defined for the Programme and are obligatory to use. The Lead Beneficiary has to complete and submit the Reports and the Applications for Reimbursement online through the monitoring and information system of the Programme. Access to the system is only permitted by means of an individual username and password. Further rules on reporting – including the documents to be submitted with the Reports – are set in the Project Implementation Handbook.
7. The Application for Reimbursement submitted by the Lead Beneficiary shall contain only validated expenditure and shall be supported by the Declarations on Validation of Expenditure issued by the designated Control Bodies. The Lead Beneficiary shall ensure that the expenditure presented by the Project Participants has been incurred for the purpose of implementing the Project and that it corresponds to the activities agreed between the Project Participants as described in the approved Application Form.
8. In compliance with Point 2 (d) of Article 13 of the ETC Regulation, the Lead Beneficiary shall ensure that the expenditure presented by each of its fellow Beneficiaries has been validated by the designated Control Body of the Beneficiary. The designated Control Bodies and the national level control requirements for both Member States are available in the Control Guidelines for Beneficiaries issued in the respective Member State.
9. In case the Declarations on Validation of Expenditure are not received from each Beneficiary for a given reporting period, the Lead Beneficiary shall submit the Application for Reimbursement on the basis of the Declarations on Validation of Expenditure available for the reporting deadline. The expenditures of the Project Participant not validated for the given reporting period within the deadline can be requested only for the next reporting deadline to the reporting period concerned, with the exception of preparation costs. Preparation costs can be validated and requested only in the first reporting period.
10. The Lead Beneficiary shall submit the Application for Reimbursement in EUR, based on the Declarations on Validation of Expenditure issued in EUR by the designated Control Bodies of the Project Participants.
11. Project Participants from Member States which have not adopted the EUR as their currency shall convert into EUR the amounts of expenditure in the list of invoices incurred in national currency before submission for validation to the responsible Control Body of the Member State. The expenditures shall be converted into EUR using the monthly accounting exchange rate of the European Commission in force in the month in which the expenditure is submitted by the Project Participant to the Control Body.²
12. The exchange rate risk is borne by the Lead Beneficiary or Beneficiary concerned.

of Act No. CXCV of 2011 on Public Finance, so that the costs reimbursed by the mayor's office are eligible for support.

² The monthly exchange rates of the European Commission are available at the website of the European Commission: <http://ec.europa.eu/budget/inforeuro>.

13. The Lead Beneficiary shall request the reimbursement of the EU contribution on the basis of the following table:

	Reporting period	Deadline for submission of the Project Reports and Applications for Reimbursement	Indicative spending forecast ³ EUR
1	01 June 2017 – 30 September 2017	19 December 2017	115 472,13
2	01 October 2017 – 31 January 2018	21 April 2018	38 150,96
3	01 February 2018 – 31 May 2018	19 August 2018	29 541,96
4	01 June 2018 – 30 September 2018	08 January 2019	40 918,75
Total			224 083,80

14. The Lead Beneficiary has the possibility to deviate from the indicative spending forecasts considering that in case of n+3 decommitment resulting from underspending compared to the spending forecast, the Managing Authority is entitled to decommit the Project by reducing the original project budget and the corresponding EU contribution.
15. In case of a decision on the decommitment of the Project, the Managing Authority initiates the amendment of the present Contract. The Addendum to the Subsidy Contract has to be signed by both Parties.
16. The Lead Beneficiary upon request by the Joint Secretariat shall submit Project Follow-up Reports, proving the sustenance of the project outputs. Details about the content and submission of Follow-up Reports are regulated in the Project Implementation Handbook valid for the given Call for Proposals.
17. The Lead Beneficiary has to provide immediate information to the Joint Secretariat about circumstances which delay, hinder or make impossible the implementation of the Project, as well as about any circumstances which represent a change of the reimbursement conditions and frameworks as laid down in the present Contract or which entitle the Managing Authority to reduce or demand repayment of the EU contribution entirely or in part. Immediate information shall also be provided in case the Project has not been or cannot be fully implemented by carrying out the planned activities and results moreover by achieving at least 80 per cent of the quantifiable outputs, or if the Project cannot or could not be implemented in due time. In case the Project cannot be implemented in line with the time schedule determined in the Application Form contained in Annex I, as well as in line with the payment schedule specified in Point 13 of the present Article, the fact has to be reported immediately to the Joint Secretariat in order to seek written approval. The request for approval does not imply the approval.

³ Indicative spending forecast: eligible costs to be reported in the given reporting period.

Article 5
Reimbursement of EU contribution to the Lead Beneficiary

1. The reimbursement of EU contribution to the Lead Beneficiary will be initiated only after the verification and acceptance of the Report and of its annexes, the Application for Reimbursement and the Declarations on Validation of Expenditure.
2. The Lead Beneficiary may be requested a completion of the Report and of the Application for Reimbursement during the verification process by the Joint Secretariat. After the second unsuccessful request/notice for completion, the Report and the Application for Reimbursement may be rejected. A rejected Application for Reimbursement can be resubmitted only once and for the next reporting deadline following the reporting period concerned. If the Report contains ineligible expenditure, the amount of these shall be deducted from the Application for Reimbursement. In this case the Lead Beneficiary shall re-compile and re-submit the Application for Reimbursement to the Joint Secretariat. In case the Final Project Report and the Application for Reimbursement are rejected, the Lead Beneficiary shall be informed about the possible/applied sanctions (e.g. suspension of the last payment, repayment of subsidy, withdrawal from the Contract).
3. Following the approval of the Final Project Report the Joint Secretariat initiates the financial closing of the Project in order to calculate the exact amount of EU contribution to be paid to the Project. Financial closing cannot be initiated in case other processes related to the Project are not closed such as irregularity and recovery procedures. After the final payment to the Lead Beneficiary, the Project is considered closed and the Lead Beneficiary is informed about the closure. While the Project is considered closed, audits might be carried out during the programme period and/or within the timeframe stipulated in Article 140(1) of the CPR and further detailed in the Project Implementation Handbook. During this period, irregularity procedures and repayments can be initiated related to the Project.
4. The reimbursement of EU contribution will be authorised by the Certifying Authority. In case the EU contribution balance of the programme single bank account handled by the Certifying Authority does not cover the amount to be reimbursed, the reimbursement process will be suspended until the transfer of the EU contribution from the European Commission is credited to the programme single bank account.
5. For receiving the reimbursement of EU contribution and for the transfers of EU contribution to the Beneficiaries, the Lead Beneficiary has to open a separate EUR bank account exclusively for the Project.
6. The EU contribution will be reimbursed in EUR exclusively and will be transferred to the following separate project bank account indicated by the Lead Beneficiary:

IBAN account number	HR50-2500-0091-5011-4584-3
SWIFT code	HAABHR22
Bank name	ADDIKO BANK D.D.
Bank address	10000 Zagreb, Slavenska avenija 6.

7. The Lead Beneficiary has to officially notify the Joint Secretariat in written form in case of a change of the separate project bank account within 15 calendar days or

with the submission of the Application for Reimbursement at the latest. In case the Lead Beneficiary fails to properly inform the Joint Secretariat on the details of its separate bank account, all consequences, including those of financial nature, shall be borne by the the Lead Beneficiary.

8. The Lead Beneficiary is responsible for transferring the EU contribution to the Beneficiaries according to the approved Application for Reimbursement, within the timeframe agreed in the signed Partnership Agreement.
9. Bank statements proving the management of the separate project bank account and the transfer of funds from the Lead Beneficiary to the Beneficiaries have to be presented to the Joint Secretariat attached to the Report.

Article 6 Double funding

1. The expenditures shall not be double funded by any other European and/or national funds.

Article 7 Representation of the project partnership, liability and additional obligations of the Lead Beneficiary

1. In order to lay down the arrangements for its relations with the Beneficiaries the Lead Beneficiary is responsible to conclude a Partnership Agreement with them.
2. The Lead Beneficiary represents the partnership as defined in the Partnership Agreement and is the only direct contact between the project and the programme management bodies. The Lead Beneficiary shall be responsible for ensuring the efficient implementation of the entire Project. To this end, the Lead Beneficiary shall undertake among others:
 - a) to co-ordinate the start of the Project as set in Article 2.1;
 - b) to co-ordinate the implementation of the Project according to the time schedule agreed upon in the present Contract and in the approved Application Form;
 - c) to guarantee the sound financial management of the funds allocated to the Project, including the arrangements for recovering amounts unduly paid;
 - d) to meet the reporting requirements and ensure any other documentation obligations;
 - e) to ensure that the expenditure presented by the Lead Beneficiary and by the Beneficiaries has been paid for the purpose of implementing the Project and to ensure that it corresponds to the activities agreed between the members of the partnership and indicated in the approved Application Form;
 - f) to verify that the expenditure presented by the Lead Beneficiary and the other Beneficiaries has been validated by the designated Control Bodies;
 - g) to collect documents and information from the Beneficiaries in order to present consolidated Reports and Applications for Reimbursement;

- h) to comply with EU regulations, as referred to in the preamble of the present Contract, and with the relevant national legislation for the whole partnership with special regard to public procurement, State aid, publicity, furthermore rules on sustainable development and equal opportunities;
 - i) to transfer the EU contribution correctly and within the timeframe agreed in the Partnership Agreement upon receipt to the other Beneficiaries and in full, no specific charge or other charge with equivalent effect shall be levied which would reduce these amounts for the Beneficiaries; in case of a claim for repayment from the Managing Authority, the Lead Beneficiary cannot exculpate itself with the argument of the transfer of the funds;
 - j) to maintain separate accounting for project implementation purposes in a manner ensuring the identification of each financial operation within the Project;
 - k) to ensure the sustainability of the project results.
3. The Lead Beneficiary bears responsibility for the activities of the other Beneficiaries and the sub-contractors like its own activities.
 4. The Lead Beneficiary takes full responsibility for the damages caused to third parties from its own fault during the implementation of the operation. The Managing Authority has no responsibility for the damages caused to third parties as a result of executing the Subsidy Contract.
 5. The Lead Beneficiary is liable towards the Managing Authority for ensuring that the Project Participants fulfil their obligations under this Contract.

Article 8 **Procurement rules**

1. According to Regulation (EU, Euratom) No 966/2012 of the European Parliament and of the Council of 25 October 2012 on the financial rules applicable to the general budget of the Union and repealing Council Regulation (EC, Euratom) No 1605/2002 and other relevant regulations, the projects contracted under the Programme have to manage the procurement of services, supplies / goods / equipment and works in accordance with national procurement rules in force, depending on the seat and operational area of the given organisation (in Hungarian: *Közbeszerzési törvény*, in Croatian: *Zakon o javnoj nabavi*).

Article 9 **Information and publicity**

1. The Lead Beneficiary undertakes to fulfil the information and publicity measures set out in the Project Communication Guidelines, with the aim of promoting the fact that co-financing is provided from EU contribution available under the Interreg V-A Hungary-Croatia Co-operation Programme 2014-2020, furthermore it undertakes to ensure the adequate promotion of the Project.
2. The Lead Beneficiary shall ensure that all project official communication (e.g. any notice, publication, website or project event, including conferences or seminars) specifies that the Project has received funding from the EU within the framework of the Interreg V-A Hungary-Croatia Co-operation Programme 2014-2020, by following the instructions detailed in the Project Communication Guidelines.

3. Any notice or publication by the Project Participants, in whatever form and on or by whatever medium, must specify that it reflects the author's views and that the Managing Authority is not liable for any use that may be made of the information contained therein.
4. The Managing Authority / Joint Secretariat shall be authorised to publish, in any kind of form and on or by any kind of medium the following pieces of information:
 - a) the title and the acronym of the Project;
 - b) the name of the Lead Beneficiary and of the Beneficiaries;
 - c) the amount of subsidy and the EU co-financing rate;
 - d) the purpose of the EU contribution (i.e. the Project's overall objective);
 - e) the geographical location of the Project;
 - f) project results, evaluations and summaries;
 - g) other information about the Project, if considered relevant.
5. The Lead Beneficiary shall ensure the proper means of communication between the Project and the Programme, including:
 - a) participation, whenever requested, in Lead Beneficiary trainings organised by the Joint Secretariat;
 - b) participation, whenever requested, in other events organised by the programme management bodies with the purpose of presenting / discussing / developing / sharing project results and creating synergies with other projects and relevant organisations;
 - c) providing a visible link on the Project's web site (if any) to the Programme website – www.huhr-cbc.eu / www.huhr-cbc.com.

Article 10

Amendments to the Subsidy Contract and other project changes

1. The Lead Beneficiary has to request the modification of the Subsidy Contract in case of substantial changes in the Project which are the following:
 - a) changes in the composition of the project partnership;
 - b) substantial changes in the content of the Project (resulting in a more than 20 per cent deviation from the quantified outputs);
 - c) changes to activities (either introducing new ones or replacing old ones);
 - d) budget reallocations between main budget lines exceeding 20 per cent of either affected main budget line and exceeding 10 000,00 EUR within the budget of the Lead Beneficiary or the particular Beneficiary;
 - e) prolongation of the project duration.

2. Modifications of the Subsidy Contract cannot affect the basic purpose of the Project as approved by the Monitoring Committee.
3. Any request for a modification of the Subsidy Contract has to be justified and submitted by the Lead Beneficiary to the Joint Secretariat in a written form, as regulated in the Project Implementation Handbook. The Joint Secretariat will process the request for modification and will submit it for approval to the Managing Authority or the Monitoring Committee, according to the type of modification requested. The Addendum to the Subsidy Contract has to be signed by both Parties according to the approval of the Managing Authority / Monitoring Committee.
4. The Addendum to the Subsidy Contract enters into force on the date of signature by the last of the Parties. The date from which the changes contained in the Addendum shall be effective is to be explicitly identified in the text of the Addendum.
5. Other changes in the Project than listed in Point 1 will not require Subsidy Contract modification, but the Lead Beneficiary has to notify the Joint Secretariat which in turn has to confirm that the project change is accepted.
6. Detailed rules describing each case of Subsidy Contract modification or other changes in the Project are set in the Project Implementation Handbook.
7. The limit of budget reallocation is calculated from the concluded original Subsidy Contract, therefore accumulation of changes is counted together and rules are applied accordingly. By its nature, any increase of budget of a budget line(s) on one side leads to a reduction of budget of other budget line(s) on the other side, therefore either effected budget lines are counted concerning to the rule. All indicated changes in the Project have to respect the rules of the Call for Proposals laid down in the Guidelines for Applicants, e.g. meaning that if a limit for a certain type of cost was given in the Guidelines for Applicants, the notified (initiated) change has to respect the limit as well. New activities cannot be budgeted in the approved budget.

Article 11 **Assignment, legal succession**

1. The Managing Authority is entitled at any time to assign its rights under the present Contract. In case of assignment the Managing Authority will inform the Lead Beneficiary without delay.
2. The Lead Beneficiary is allowed to assign its duties and rights under the present Contract only after prior decision of the Monitoring Committee and written consent of the Managing Authority.
3. In case of legal succession the Parties are obliged to transfer all duties under the present Contract to the legal successor. The Parties shall notify each other about any change beforehand. In case of legal succession affecting the Lead Beneficiary or a Beneficiary the Lead Beneficiary shall notify the Joint Secretariat beforehand.

Article 12

Audit rights

1. The responsible auditing bodies of the EU and, within their responsibility, the auditing bodies of the Member States, as well as the Audit Authority, the Managing Authority, the Joint Secretariat and the Certifying Authority of the Programme are entitled to audit the proper use of funds by the Lead Beneficiary and by the Beneficiaries or to arrange for such an audit to be carried out by authorised persons.
2. The Lead Beneficiary shall produce all documents required for the audit, provide necessary information and give access to its business premises. The Lead Beneficiary is obliged to retain for audit purposes all files, documents and data about the Project for at least until the time as specified in Article 140(1) of the CPR and further detailed in the Project Implementation Handbook. Documents to be retained are listed in Annex III.
3. The designated Control Bodies are entitled to carry out on-the-spot checks as part of their verification activities, while the Joint Secretariat or the Managing Authority are entitled to carry out monitoring visits in order to check the progress of the Project from a professional point of view, at the premises of the Lead Beneficiary and of the Beneficiaries.
4. The Lead Beneficiary is obliged to guarantee the fulfilment of the above stipulated duties in relation to all other Beneficiaries as well.
5. Observing the recommendations received after an audit must be ensured by the Project Participants, otherwise the Managing Authority has the right to terminate the Subsidy Contract.

Article 13

Irregularities

1. In case of irregularities identified during project implementation the Managing Authority reserves the right to claim the repayment of the EU contribution in full or in part from the Lead Beneficiary and has the right to reduce the amount of the EU contribution awarded.
2. Based on the above, the Lead Beneficiary is always responsible for securing the repayment of the EU contribution unduly paid to the Project, even if the irregularity was committed by one of the other Beneficiaries.
3. If another Beneficiary commits an irregularity, the Lead Beneficiary – after having received the notice on repayment – is obliged to request the amount unduly paid from the Beneficiary concerned and repay it to the Managing Authority within the deadline for the repayment set in Article 14.2. The Lead Beneficiary shall exercise due diligence to ensure repayment.
4. If the Lead Beneficiary does not succeed in securing the repayment from the Beneficiary / Beneficiaries, within 5 calendar days from the end of the deadline given the Lead Beneficiary has to notify the Joint Secretariat and has to send proof of steps taken by the Lead Beneficiary towards the Beneficiary / Beneficiaries.

5. When the amount unduly paid has not been recovered due to negligence of the Lead Beneficiary, the Lead Beneficiary shall remain responsible for the repayment.

Article 14

Right of withdrawal – Repayment – Suspension of reimbursement

1. The Managing Authority is entitled to withdraw from the present Contract and to demand the repayment of the EU contribution in full or in part if:
 - a) the Lead Beneficiary has obtained the EU contribution through false or incomplete statements to bodies/appointees of the European Commission, the Managing Authority or any other authorities involved in the implementation of the Programme; or if
 - b) a precondition for the approval of the Project is no longer given, in particular if the compulsory cross-border Beneficiary resigns from the Project and is not replaced in line with the provisions of Article 10; or if
 - c) the Partnership Agreement concluded between the Project Participants is no longer in force; or if
 - d) the Lead Beneficiary becomes insolvent or subject to bankruptcy proceedings; or if
 - e) the Lead Beneficiary becomes guilty of misrepresentation in supplying the information required by the Managing Authority or in failing to provide requested information; or
 - f) in case of identified irregularities; or if
 - g) the Lead Beneficiary fails to fulfil a condition or an obligation resulting from the present Contract, in particular if
 - h) the Lead Beneficiary fails to submit a Report and Application for Reimbursement within the reporting deadline;
 - i) the Lead Beneficiary repeatedly fails to submit Project Follow-up Reports, if applicable; or if
 - j) the Lead Beneficiary fails to sustain the results of the Project as defined in Article 15; or if
 - k) the Project has not been or cannot be fully implemented by carrying out the planned activities and results moreover by achieving at least 80 per cent of the quantifiable outputs, or if the Project cannot or could not be implemented in due time; or if
 - l) the regulations of EU and national law (including provisions concerning public procurement rules, State aid rules, publicity rules, rules on environmental protection and rules on equal opportunities) have been infringed; or if
 - m) the Lead Beneficiary has impeded or prevented the auditing of the Project or failed to retain the project documentation as referred to in Article 12; or if

- n) the EU contribution awarded has been partially or entirely misapplied for purposes other than those agreed upon; or if
 - o) it has been impossible to verify that the Final Project Report is correct and thus the eligibility of the Project for funding from the Programme cannot be verified.
2. If the Managing Authority sends a request for repayment for the amount of EU contribution paid unduly and the corresponding interest chargeable, the Lead Beneficiary is obliged to secure repayments from the Beneficiaries concerned and has to repay the amount specified by the Managing Authority before the due date. The repayment by the Lead Beneficiary is due within two months following the receipt date of the request for repayment. The rate of the interest shall be one-and-a-half percentage points above the rate applied by the European Central Bank in its main refinancing operations on the date of the request for repayment.
 3. The Managing Authority has the right to recover the amounts specified in the request for repayment by deducting them from the Application for Reimbursement submitted by the Lead Beneficiary.
 4. In case of any delay in the repayment, the amount to be recovered shall be subject to interest on late payment, starting on the due date and ending on the actual date of repayment. The rate of interest on late payment shall be one-and-a-half percentage points above the rate applied by the European Central Bank in its main refinancing operations on the due date.
 5. If the Managing Authority exercises its right of withdrawal, offsetting by the Lead Beneficiary is excluded unless its claim is undisputed or recognised by declaratory judgement.
 6. The Lead Beneficiary is entitled to exercise the right of withdrawal if the implementation of the Project becomes impossible due to circumstances independent from the Lead Beneficiary. In this case, the Lead Beneficiary shall repay the whole amount of EU contribution reimbursed together with the interest chargeable within two months from the date of notifying the Managing Authority on the withdrawal from the Contract. The rate of interest shall be the rate applied by the European Central Bank in its main refinancing operations on the date of notifying the Managing Authority on the withdrawal from the Contract.
 7. The Managing Authority may decide to suspend the reimbursement of the EU contribution if the provisions laid down in the Memorandum of Understanding are not respected by the Member States. The Lead Beneficiary shall be informed on the suspension.

Article 15

Ownership/use of results, revenues generated

1. An operation comprising investment in infrastructure or productive investment shall repay the contribution from the ESI Funds if within five years of the final payment to the Beneficiary or within the period of time set out in State aid rules, where applicable, it is subject to any of the following:
 - a) a cessation or relocation of a productive activity outside the programme area;

- b) a change in the ownership of an item of infrastructure which gives to a firm or a public body an undue advantage;
- c) a substantial change affecting its nature, objectives or implementation conditions which would result in undermining its original objectives.

The Lead Beneficiary is obliged to notify the Joint Secretariat of any such changes described beforehand.

2. Ownership, title and industrial and intellectual property rights in the outputs of the Project and the reports and other documents relating to it shall vest in the Project Participants. Leasing, handing over/selling or transferring the rights of use of the outputs of the Project is only possible with the prior written consent of the Managing Authority and only in case if all the rights and obligations following from the present Contract and connected to the subject of matter will be transferred to the new party.
3. The use of the results of the Project shall be agreed upon by the Lead Beneficiary and the Joint Secretariat in order to guarantee a widespread publicity of such results and in order to make them available to the public.
4. The Lead Beneficiary and the Joint Secretariat shall find individual arrangements in those cases where intellectual property rights (such as for data acquired for the Project which do not belong to public domain) already exist.
5. In line with Article 61(3) of the CPR potential net revenue of the Project shall be determined in advance by the method defined in the Call for Proposals. The eligible expenditure of the Project to be co-financed from the Programme shall be reduced by the net revenue not taken into account at the time of approval of the Project directly generated only during its implementation, not later than at the Final Application for Payment submitted by the Lead Beneficiary. Where not all the costs are eligible for co-financing, the net revenue shall be allocated pro rata to the eligible and non-eligible parts of the cost. In case net revenue is generated by the Project after its completion Article 61 of the CPR shall apply.

Article 16

Concluding provisions

1. If any provision in the present Contract should be entirely or partly ineffective, the remaining provisions remain binding for the Parties. The Parties to the Contract undertake to replace the ineffective provision by an effective one which comes as close as possible to the purpose of the ineffective provision.
2. Amendments and supplements to the present Contract must be in written form.
3. All correspondence with the Managing Authority / Joint Secretariat under the present Contract must be in English language and has to be sent to the following address:

HU-HR Joint Secretariat
Szép utca 2, IV. em.
1053 Budapest, Hungary

Name of JS programme manager: András Tálos
E-mail address: talos@huhr-cbc.com

Telephone/fax number: +3612243149

4. All correspondence with the Lead Beneficiary under the present Contract must be in English language and has to be sent to the following address:

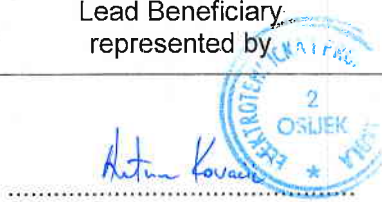
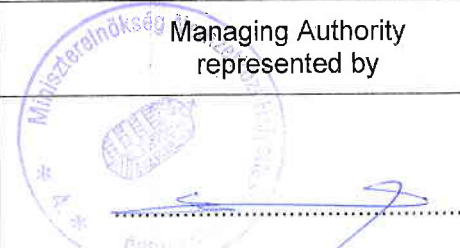
Address of the Lead Beneficiary: 31000 Osijek, Istarska 3. Croatia

Name of contact person: Antun Kovačić

E-mail address: antun.kovacic@skole.hr

Telephone/fax number: +385 31 494 410

5. The present Contract is concluded in English language. In case of translation of the present Contract and of its Annexes into another language, the English version shall prevail.
6. The Annexes to this Contract are binding and form an integral part of the Subsidy Contract.
7. The present Contract is governed by Hungarian law and all matters not regulated in the Contract are subject to the legal understanding laid down in the Hungarian Civil Code (Act V. of 2013). In case of differences that are not ruled by the present Contract, the Parties agree to find an amicable and mutually acceptable solution. If the Parties fail to do so, all disputes arising in connection with the Subsidy Contract shall be settled by the Buda Central District Court.
8. The present Contract is signed in three original copies of which one remains at the Lead Beneficiary and two original copies are to be returned to the Joint Secretariat.
9. The Subsidy Contract enters into force on the date of signature by the last of both Parties.
10. The present Contract shall remain in force until the Lead Beneficiary has discharged in full its obligations arising from the Subsidy Contract towards the Managing Authority, i.e. as long as any duties linked to the EU funding might be claimed.

Place and date: <i>Osijek, 2. 11. 2017</i>	Place and date: <i>Budapest, 17 October 2017</i>
Lead Beneficiary represented by	Managing Authority represented by
	
Antun Kovačić Headmaster	Adrián Savanyú Head of Department of the Managing Authority

Annexes to the Subsidy Contract

- I. Application Form
- II. Partnership Agreement signed by each Project Participant
- III. List of documents to be retained
- IV. Applicable project specific State aid rules

Annex III
List of documents to be retained

No.	Document
1.	Approved Application Form
2.	Notification letter from the Managing Authority awarding subsidy
3.	Subsidy Contract (and its amendments)
4.	Partnership Agreement (and its amendments)
5.	Beneficiary Reports
6.	Declarations on Validation of Expenditure
7.	Reports (meaning Project Reports, Final Project Report and Project Follow-up Reports)
8.	Applications for Reimbursement
9.	Each invoice and accounting document of probative value related to project expenditure (originals to be retained at the premises of the Project Participant concerned)
10.	All supporting documents related to project expenditure (e.g. payslips, bank statements, public procurement documents etc.) to be retained at the premises of the Project Participant concerned
11.	All project deliverables (all material produced during the project period)
12.	If relevant, documentation related to on-the-spot checks of the Control Bodies (to be retained at the premises of the Project Participant concerned)
13.	If relevant, documentation of monitoring visits of the Joint Secretariat / Managing Authority
14.	If relevant, audit reports
15.	If relevant, the Lead Beneficiary's / Beneficiaries' Subsidy Contracts on State contribution and the related documents

Annex IV
Applicable project specific State aid rules

Relevant to the project / Not relevant to the project

Applicable State aid rules for the Lead Beneficiary (...):

In the frame of this Subsidy Contract the above mentioned Lead Beneficiary will receive **de minimis aid** in amount of EUR in accordance with Commission Regulation (EU) No 1407/2013 on the application of Articles 107 and 108 of the Treaty on the Functioning of the European Union to de minimis aid (OJ L 352/1 24.12.2013). The total de minimis aid granted to any one undertaking shall not exceed 200 000 EUR over any period of three fiscal years or 100 000 EUR in the road transport sector.

Based on the declaration of the Lead Beneficiary, it has not received de minimis aid during the present fiscal year (2016) and the two fiscal years before, which would exceed the limit of 200 000 EUR.

All the documents and records in relation to de minimis aid must be maintained until ... (for 10 fiscal years from the date on which the aid was granted) and shall be provided to the European Commission or the Managing Authority or the body designated for the validation of expenditures (Széchenyi Programme Office, Territorial Offices in Pécs and Zalaegerszeg / Agency for Regional Development, Zagreb) upon request within 20 working days.

The Partner must respect the following legal framework:

- national legislation
- Commission Regulation (EU) No 1407/2013 on the application of Articles 107 and 108 of the Treaty on the Functioning of the European Union to de minimis aid (OJ L 352/1 24.12.2013)

Applicable State aid rules for the Beneficiary (...):

In the frame of this Subsidy Contract the above mentioned Partner will receive **de minimis aid** in amount of EUR in accordance with Commission Regulation (EU) No 1407/2013 on the application of Articles 107 and 108 of the Treaty on the Functioning of the European Union to de minimis aid (OJ L 352/1 24.12.2013). The total de minimis aid granted to any one undertaking shall not exceed 200 000 EUR over any period of three fiscal years or 100 000 EUR in the road transport sector.

Based on the declaration of the Partner, it has not received de minimis aid during the present fiscal year (2016) and the two fiscal years before, which would exceed the limit of 200 000 EUR.

All the documents and records in relation to de minimis aid must be maintained until ... (for 10 fiscal years from the date on which the aid was granted) and shall be provided to the European Commission or the Managing Authority or the body designated for the validation of expenditures (Széchenyi Programme Office, Territorial Offices in Pécs and

Zalaegerszeg / Agency for Regional Development, Zagreb) upon request within 20 working days.

The Partner must respect the following legal framework:

- national legislation
- Commission Regulation (EU) No 1407/2013 on the application of Articles 107 and 108 of the Treaty on the Functioning of the European Union to de minimis aid (OJ L 352/1 24.12.2013)

To be filled in by the Joint Secretariat

Registry
number:

Application
form ID:

HUHR/1601/



Hungary-Croatia
Cross-border Co-operation Programme

Interreg

European Regional Development Fund



APPLICATION FORM

Interreg V-A Hungary-Croatia Co-operation Programme 2014-2020

Reference number of the call for proposals: HUHR/1601

Project title (max.200 characters)

139 /chr.

Improving the educational system in Physics for general and vocational education in the Croatia-Hungary border region for secondary schools

Acronym (max.30 characters)

Phys-Me

General information

Priority

4 EDUCATION

Component

4.1.2. Co-operation in preschool, primary and secondary education and adult education

Total project budget
(EUR)

Total costs

224,083.80 €

EU contribution

190,471.21 €

National contribution

4,897.45 €

Own contribution

28,715.14 €

Project implementation period

Start date of the project

1

(day)

6

(month)

2017

(year)

End date of the project

30

(day)

9

(month)

2018

(year)

Project duration (in months):

16

Project partnership

Lead Beneficiary

Official name of the organization

Elektrotehnička i prometna škola Osijek

LB/B (abbreviated name)	Country	NUTS III region or equivalent	NUTS V - settlement(s)
ELPROS	Croatia	Osječko-baranjska županija	Osijek

List of beneficiaries

GAGMDJ	Croatia	Osječko-baranjska županija	Đakovo
RRA SiB	Croatia	Osječko-baranjska županija	Osijek
VKSC	Hungary	Baranya megye	Pecs

Supporting stakeholders / authorities

Location of the project implementation

	LB/B (abbreviated name)	Country	NUTS III region or equivalent	NUTS V - settlement(s)
1	ELPROS	Croatia	Osječko-baranjska županija	Osijek
2	GAGMDJ	Croatia	Osječko-baranjska županija	Dakovo
3	RRA SiB	Croatia	Osječko-baranjska županija	Osijek
4	KVKAIOK	Hungary	Baranya megye	Pécs
5				
6				
7				
8				

2. Lead Beneficiary / Beneficiary data

2.1 Lead Beneficiary

Official name of the organization in original language (max. 150 characters)

Elektrotehnička i prometna škola Osijek

Official name of the organization in English (if exists) (max. 150 characters)

Electrical Engineering and Traffic School Osijek

Abbreviated name (in original language) (max. 20 characters)

ELPROS

Country

Croatia

NUTSIII or equivalent

Osječko-baranjska županija

Legal status

Public organisation

Date of foundation

13.09.1995. (day/month/year)

Founder organisation (max. 150 characters)

Osijek-baranja county

Type of institution

Budgetary organisation of a local government

National tax number

28015293209

OIB number (for Croatia only)

EU tax number

HR 28015293209

Registry number

030003496

Official address of the organisation

Address (permanent residence)

Istarska 3

Street and number

31000

Postal code

Osijek

Settlement

PO Box

Country

Croatia

NUTSIII or equivalent

Osječko-baranjska županija

Web

<http://elpros.net/>

Mailing address

Address (permanent residence)

Istarska 3

Street and number

31000

Postal code

Osijek

Settlement

PO Box

Country

Croatia

2. Lead Beneficiary / Beneficiary data

NUTSIII or equivalent

Osječko-baranjska županija

Address of branch office

Address (permanent residence)

Istarska 3

Street and
number

31000

Postal code

Osijek

Settlement

PO Box

Country

Croatia

NUTSIII or equivalent

Osječko-baranjska županija

Statutory representative of the organisation

Name

Mr.

title

head-master

position

Antun

First name

Kovacic

Family name

Telephone/ Mobile number

+385 31 494 410

Telephone

+385 99 812 5229

Mobile

E-mail

antun.kovacic@skole.hr

Contact person in project

Name of the contact
person

Mr.

title

head-master

position

Antun

First name

Kovacic

Family name

Telephone/ Mobile number

+385 31 494 410

Telephone

+385 99 812 5229

Mobile

E-mail

antun.kovacic@skole.hr

Financial capacity

Relevant year (last closed budgetary year)

2015

year

Number of staff

74.00

person

Data in currency:

HRK

Last closed budgetary year annual revenue

10,136,018.00

HRK

Last closed budgetary year balance sheet total

10,178,848.00

HRK

Last closed budgetary year result

-42,830.00

HRK

Awarded de minimis grant in the current and the previous two financial years (EUR):

0.00 €

2. Lead Beneficiary / Beneficiary data

2.2 Beneficiary (1)

Official name of the organization in original language (max. 150 characters)

Gimnazija A. G. Matoša Đakovo

Official name of the organization in English (if exists) (max. 150 characters)

High school A.G.Matos Đakovo

Abbreviated name (in original language) (max. 20 characters)

GAGMDJ

Country

Croatia

NUTSIII or equivalent

Osječko-baranjska županija

Legal status

Public organisation

Date of foundation

15.04.1994. (day/month/year)

Founder organisation (max. 150 characters)

Osijek-baranja county

Type of institution

Budgetary organisation of a local government

National tax number

85517973926

OIB number (for Croatia only)

EU tax number

HR 85517973926

Registry number

030002918

Official address of the organisation

Address (permanent residence)

Vijenac K. A. Stepinca 11

Street and number

31400

Postal code

Đakovo

Settlement

PO Box

Country

Croatia

NUTSIII or equivalent

Osječko-baranjska županija

Web

<http://gimnazija-agmatosa-dj.skole.hr/>

Mailing address

Address (permanent residence)

Vijenac K. A. Stepinca 11

Street and number

31400

Postal code

Đakovo

Settlement

PO Box

Country

Croatia

2. Lead Beneficiary / Beneficiary data

NUTSIII or equivalent

Osječko-baranjska županija

Address of branch office

Address (permanent residence)

Vijenac K. A. Stepinca 11

Street and
number

31400

Postal code

Đakovo

Settlement

PO Box

Country

Croatia

NUTSIII or equivalent

Osječko-baranjska županija

Statutory representative of the organisation

Contact person

Mr.

title

head-master

position

Zlatko

First name

Mrkic

Family name

Telephone/ Mobile number

+385 31 814 060

Telephone

+385 98 545 692

Mobile

E-mail

zlatko.mrkic@skole.hr

Contact person in project

Contact person

Mr.

title

head-master

position

Zlatko

First name

Mrkic

Family name

Telephone/ Mobile number

+385 31 814 060

Telephone

+385 98 545 692

Mobile

E-mail

zlatko.mrkic@skole.hr

Financial capacity

Relevant year (last closed budgetary year)

2015

year

Number of staff

51.00

person

Data in currency:

HRK

Last closed budgetary year annual revenue

6,245,566.56

HRK

Last closed budgetary year balance sheet total

6,169,633.66

HRK

Last closed budgetary year result

75,932.90

HRK

Awarded de minimis grant in the current and the previous two financial years (EUR):

0.00 €

2. Lead Beneficiary / Beneficiary data

2.3 Beneficiary (2)

Official name of the organization in original language (max. 150 characters)

Regionalna razvojna agencija Slavonije i Baranje

Official name of the organization in English (if exists) (max. 150 characters)

Regional development agency of Slavonia and Baranja

Abbreviated name (in original language) (max. 20 characters)

RRA SiB

Country

Croatia

NUTSIII or equivalent

Osječko-baranjska županija

Legal status

Public organisation

Date of foundation

08.02.1996. (day/month/year)

Founder organisation (max. 150 characters)

City of Osijek, Osijek-baranja county

Type of institution

Development agency

National tax number

24029643416

OIB number (for Croatia only)

EU tax number

HR 24029643416

Registry number

030085896

Official address of the organisation

Address (permanent residence)

Stjepana Radića 4

Street and number

31000

Postal code

Osijek

Settlement

PO Box

Country

Croatia

NUTSIII or equivalent

Osječko-baranjska županija

Web

www.slavonija.hr

Mailing address

Address (permanent residence)

Stjepana Radića 4

Street and number

31000

Postal code

Osijek

Settlement

PO Box

Country

Croatia

2. Lead Beneficiary / Beneficiary data

NUTSIII or equivalent

Osječko-baranjska županija

Address of branch office

Address (permanent residence)

Stjepana Radića 4

Street and
number

31000 Postal code Osijek

Settlement

PO Box

Country

Croatia

NUTSIII or equivalent

Osječko-baranjska županija

Statutory representative of the organisation

Contact person

Mr.

title

President of the Board position

Stjepan

First name

Ribić

Family name

Telephone/ Mobile number

+385 221 840

Telephone

+385 99 211 9282

Mobile

E-mail

regija@obz.hr

Contact person in project

Contact person

Ms.

title

Project manager, chef
office position

Ksenija

First name

Lacković Ambruš

Family name

Telephone/ Mobile number

+385 221 840

Telephone

+385 99 211 9282

Mobile

E-mail

ksenija.lackovic-ambrus@obz.hr

Financial capacity

Relevant year (last closed budgetary year)

2015

year

Number of staff

18.00

person

Data in currency:

HRK

Last closed budgetary year annual revenue

4,609,869.00

HRK

Last closed budgetary year balance sheet total

4,996,476.00

HRK

Last closed budgetary year result

112,538.00

HRK

Awarded de minimis grant in the current and the previous two financial years (EUR):

0.00 €

2. Lead Beneficiary / Beneficiary data

2.4 Beneficiary (3)

Official name of the organization in original language (max. 150 characters)

Koch Valéria Gimnázium, Általános Iskola, Óvoda, Kollégium és Pedagógiai Intézet

Official name of the organization in English (if exists) (max. 150 characters)

Valeria Koch School Center

Abbreviated name (in original language) (max. 20 characters)

VKSC

Country

Hungary

NUTSIII or equivalent

Baranya megye

Legal status

Public organisation

Date of foundation

4/12/2014 (day/month/year)

Founder organisation (max. 150 characters)

Magyarországi Németek Országos Önkormányzata

Type of institution

Budgetary organisation of a local government

National tax number

15597944-2-02

OIB number (for Croatia only)

EU tax number

HU 15597944-2-02

Registry number

206400

Official address of the organisation

Address (permanent residence)

Tiborc u. 28/1

Street and number

7624

Postal code

Pécs

Settlement

PO Box

Country

Hungary

NUTSIII or equivalent

Baranya megye

Web

www.kvi-pecs.hu

Mailing address

Address (permanent residence)

Tiborc u. 28/1

Street and number

7624

Postal code

Pécs

Settlement

PO Box

Country

Hungary

2. Lead Beneficiary / Beneficiary data

NUTSIII or equivalent

Baranya megye

Address of branch office

Address (permanent residence)

Tiborc u. 28/1

Street and
number

7624

Postal code

Pecs

Settlement

PO Box

Country

Hungary

NUTSIII or equivalent

Baranya megye

Statutory representative of the organisation

Contact person

Mr.

title

headmistress

position

Ibolya

First name

Englenderné Hock

Family name

Telephone/ Mobile number

+36 72 514 190

Telephone

Mobile

E-mail

iroda@dus.sulinet.hu

Contact person in project

Contact person

Mr.

title

teacher

position

Ákos

First name

Markovics

Family name

Telephone/ Mobile number

+36 30 448 0827

Telephone

Mobile

E-mail

markovics424@gmail.com

Financial capacity

Relevant year (last closed budgetary year)

2015

year

Number of staff

130.00

person

Data in currency:

HUF

Last closed budgetary year annual revenue

1,186,213,000.00

HUF

Last closed budgetary year balance sheet total

294,604,000.00

HUF

Last closed budgetary year result

113,296,000.00

HUF

Awarded de minimis grant in the current and the previous two financial years (EUR):

0.00 €

4. Project summary

Please describe the rationale and relevance of the proposed project Summary of the project. Justification for the proposed component and its contribution to the overall and specific objectives of the Programme. Location, duration, target groups and the role of responsible partners. Expected outputs to be realised and results to be achieved. Cross-border character and benefit of the proposed project.

(max. 4000 characters, - in 4 cells 1000 characters in each, to avoid format problems)

Partners identify a common need to modify a part of the educational process in the field of teaching students in a new, interesting and adequate way. For such an undertaking it is necessary to form partnership and jointly create a new document that will be the basis for further education and also the guidelines for new curricular reform. Physics as a curricular subject is chosen because in the field of market employability careers regarding physics are still listed deficient. This is further enhanced by an obsolete equipment for conducting experiments dating back to the 1970s. This situation is the same on both sides of Cross - Border. Partners will create a new teaching document Pilot curriculum for joint workshops with the help of experts and at the same time equipping laboratories and classrooms with suitable equipment. An additional document - manual for teachers will be created as well. These documents will serve as future guidelines for multiplication and transmission of knowledge.

1000 /1000 chr.

Project proposal refers directly to priority axis of this call (Specific Objective 4.1 – Improve the role of educational institutions as intellectual centres for increasing the specific knowledge base in the region, Component 2 – Co-operation in preschool, primary and secondary education and adult education). Project overall objective is to raise the level of specific knowledge and skills of students in cross-border grammar and vocational schools and preparing them for further education and labour market. Specific objective – modify existing curricula in the field of Physics in order to be enforceable in practical teaching. The project will be carried out at locations on both Croatian and Hungarian sides, (in three cities - Đakovo, Osijek, Pecs). The main activities will be held in Osijek, as the coordinator ELPROS is from Osijek, but equal representation and media publicity of programs will be present on both sides of the cross-border.

950 /1000 chr.

Duration of the project is planned for a period of 16 months, because it will be implemented during the school year and contains a great selection of extracurricular activities. The implementation is carefully planned to begin in 5/17 and end in 8/18. The whole project proposal is focused on educational activities. Direct targeted groups are students of school partner (120), and 6 teachers who have joined the project team. All educational activities are joint, and costs are closely divided among the partners. Three partners are connected by joint interests in the field of education, and B2(RDA SiB) has significant role of logistical and technical support, promotion and key communication and coordination of partnership. B2 is regional coordinator in Osijek-Baranja county with specialized activities of implementation and management of project cycles. The project proposal is expected to successfully develop educational documents that will serve as a guide to future reform of the Physics curriculum.

1000 /1000 chr.

Based on two documents (curriculum and ex. book), with organized program of all partners, 120 students of high school will be educated. All partners equally participate in educational activities and common teaching practice based on the joint development will be implemented in their institutions. A joint trip to Germany is planned as well as visit to the Technical Museum in Munich and Industrial park in Ulm to help students and teachers learn about the EU good practice. At the end of the project there will be 10 day Joint Science Summer Camp where the best 60 students and teachers will be selected, in order to gain new experiences in practical work & „Physics in the local environment“. The final conference will be completed with Phys-Me Fair, and all partners will present achieved project results and practical examples in Physics. Project contributes better cross-border co-operation and it will increase cross-border solidarity and develop equal educational practice on both sides of the areas.

999 /1000 chr.

5. Project description

5.1 Key aspects of the project description

a) Background

Motivation for proposing the project: preparations already carried out in relation to the project. Finished projects that serve as background or starting point towards the present project: explorations, surveys, studies, other documents or an earlier stage of an investment which are related to the preparation of this project. (max. 2000 characters)

679 + 982 /2000 chr.

Partners are motivated by previous experience of cross-border cooperation projects ELPROS: "Youth in action", "Green skills in electrical and mechanical engineering" in the context of the EU IPA IV - Human Resources Development - European Union Programme for Croatia as a leading partner with Mechanical Technical School and the Association for the Protection of Nature and the Environment "Green Osijek.", the project "Learning by doing" under the Leonardo da Vinci IVT, ERASMUS+KA1, Erasmus+Youth and LeonardoDaVinci. Valeria Koch Schoolcenter - German Minority Government of Hungary - ERASMUS+, and GAGMDJ wants to make a new experience in good practice with other partners. It is necessary to motivate the population of interest in the future, and to create future careers in the realm of physics which are now classified as deficient. In 2012, the school ELPROS was the lead partner in the project Youth in Action. The project involved students from our school and school Zippervovsky Károly from Pecs, Hungary - they achieved very interesting results and strengthened interregional cooperation. Additional motivation for partners is to join the project RDA SiB - as a regional coordinator with extensive experience in managing and implementing projects. The project refers directly to the national and international strategies for education, science and technology as well as the priority axis of this call (Specific Objective 4.1 – Improve the role of educational institutions as intellectual centres for increasing the specific knowledge base in the region, Component 2 – Co-operation in preschool, primary and secondary education and adult education).

b) Problem, challenge to be addressed

Justification of the necessity of the project. Description of problems with cross-border nature to be resolved and needs to be met, relating to the target area and/or group of people. The conclusions of already elaborated surveys on the subject can be referred to as to prove the importance of the project. (max. 2000 characters)

991 + 833 /2000 chr.

Physics as a science in the field of natural sciences is of great importance to education and lifelong learning. Since the students interest in physics as a subject is in decline it is the reason for different events at national and regional level to be organized. Project partners have found motivation for students to approach physics in much better and interesting way. Some reasons are the ongoing curricular reform of education due to a low quality of the education system, and poorly equipped classrooms and physics laboratories with equipment that is incomplete and dates back to 1970s. On both sides of the cross-border areas (HU and HR), the situation is about the same. The development of new practices and more interesting lectures with adequate equipment would bring closer interests of students for Physics. By creating a new pilot curriculum as a document, partners will jointly set up the basic criteria to improve already outdated national curriculum in the field of Physics.

Joint Cross - border cooperation would analyzed similar practices and current issues in order to create a practical guide for teachers in pilot programs that teachers will be implementing in practice when working with the targeted group of students. Very often one can hear that Physics is a "rocket science" and a common understanding of physics is of something I incomprehensible, complicated, hard and boring. Phys-Me Fair has a goal to break down this precepts and to show that physics is both very interesting and useful and in the same time showing some interactive experiments where everything can be, not only observed, but actually touched, moved, heard, seen etc. During this kind of contact it is natural for questions to arise, and some of the students involved in summercamp will be there to provide answers to them.

c) Target groups

Identification and justification of the target-groups of the project. Target-groups directly and indirectly benefiting from the project. (max. 2000 characters)

961 + 621 /2000 chr.

Direct: Project partners will gain new experiences through the activities of the project which will be a base for further cross-border cooperation. RDA SiB will enable partners consultation and cooperation through the project cycle management for schools in order to gain independence of their own for future requests for possible project calls. The project includes total 120 students (Valerie Koch 20, ELPROS 60, GAGMDJ 40) - to the 18 hours of lessons and practice for each group of 10 students (12 groups) - a total of 216 hours of instruction and practice, while in activity Summer science camp 40-50 carefully selected students will undergo practical training of 60 hours total. Teachers: Two Joint workshop for teachers, a total of 32 hours of workshop consultations with experts for developing a new practical guide and implementation as well as creating a pilot curriculum. Total included in the project are two professors from each school partners.

5. Project description

Indirect: The public and the global community, cross-border communities will become acquainted with the project and the importance of physics as a science throughout the project as well as with the activity at the end of the conference (Phys - Me Fair). There will be positive impact on the local and national authorities and the academic research community with creating a new pilot curriculum and a new exercise book for teachers that will help in the development of exercises for students.

A pilot curriculum will be developed and a new exercise book for teachers written, in order to enhance students' practical work.

d) Objectives of the project

Description of the overall objectives of the project. It should reveal connection between the project and the component. Short and long term perspectives that a project may contribute to. Specific (and secondary) objectives that will be reached during project implementation. The objectives have to be measurable by indicators. (max. 2000 characters)

905 + 717 /2000 chr.

Project overall objective is to raise the level of specific knowledge and skills of students in cross-border grammar and vocational schools and preparing them for further education and labour market. Specific objective - Modify existing curricula in the field of Physics in order to be enforceable in practical teaching. Systematic education of professors with the help of external experts in the field of physics will be aligned and transfer of knowledge completed, in order to create a new curriculum and exercise books for teachers. A visit to the Technical Museum in Germany will allow selected students and teachers to acquire knowledge about good practice of the EU, which will be transferred to the home region. Equipping classrooms and laboratories with adequate equipment will enable high-quality practical training what so far the school did not manage to implement due to outdated equipment.

Measurable results are: 1. The implementation of the project according to the project plan, 2. dissemination project to the global community for the purpose of popularizing Physics, 3. held two joint two-day workshops for school partners on each side of the cross-border, 4. created a new pilot curriculum 5. made new textbook for teachers 6. educated 120 students of all schools partners (in the total curriculum of 216 hours) 7. held 4 days Study tour in Germany for the purposes of collecting good practices of the EU 8. held a joint summer camp in Osijek in a 10 day-period for a total of 60 teaching hours 9. maintained Phys-Me fair as the final conference (presentation of project results and students practice)

e) Expected outputs, results; durability of results

Description of planned outputs (tangible goods, services, infrastructure) and expected results. It has to be in harmony with the indicators given in another sheet. (max. 2000 character)

956 + 306 /2000 chr.

The project will involve 3 educational organizations (LB, B1, B3); Adequate equipment will be obtained for 3 educational classrooms (labs) within infrastructure LB, B1, B3; The number of participants of the target group in educational activities are 120 students and 6 teachers; number involved marginalized people is 20 - the German minority community in Hungary; there will be two workshops for teachers, 3 education (one in each school) - implementation curriculum LB, B1, B3, 1 study tour where everyone will participate in the Partnership, 1 Joint summer camp organized by LB (with the participation of all in partnership with a total of 60 participants); together will create one pilot curriculum translated into 3 languages - ENG, HR, HU, and 1 exercise in the teaching of physics for teachers also translated into three languages, educational activities (3,4,6,7) will be implemented in three cities of Đakovo, Osijek (Croatia), Pecs (Hungary).

Will be organized 1 study tour in Germany with all participants in the Partnership and 50 selected students and teachers. B2 retains the role of communication managers (1 person) to the public and within the partnership, as well as the coordination of the project and the logistical and technical support.

f) Benefits of the project

Please describe the added value of your project on the level of its target groups. (max. 1000 characters)

874 /1000 chr

Teachers of school partners in their joint cooperation will gain new experience in their profession, in order to be able to systematically transfer knowledge and skills to the students of their school. The added value is the common systematic development of the package of the curriculum with the help of external experts in the field of education and training through a 32-hour workshop. Students, through a total of 216 teaching hours (or 18 teaching hours per group), and 60 hours of practical training through the Joint Science summer camp will be adequately and in an interesting way educated in the field of physics. Partners will significantly strengthen inter-regional cooperation, to acquire new communication experience as well as experience in project cycle management with the help of an adequate partner in the project as RDA SiB regularly implements projects.

Please present how your project will serve the benefit of the public. (max. 1000 characters)

879 /1000 chr

5. Project description

Dissemination of the project will be implemented throughout the whole duration of the project. We are anticipating raising public awareness about the popularization of physics, as well as understanding the new future careers in the field of physics which are in deficit due to a lack of adequate staff. The new pilot curriculum should have a positive effect to national and local authorities on either side of the border area and in the future will serve as a guideline for the development of a new curriculum at the national level. Graphic exercise book will be elaborated as exercises in physics science (in three languages HU -CRO - EN) used in the future for teachers in order to implement educational system in other schools in the region. The document would be available to the international public - is one of great importance due to the translation into English language.

g) **Methodological approach**

Detailed description of the method of the implementation, and reasons for the proposed methodology. Organisational structure for the implementation of the project. (max 2000 characters)

938 + 574 /2000 chr.

For the implementation of the project activities Project Team will use: the transfer of best practices among them because it will allow partners to benefit from each other's previous experiences; B2 will be in charge of a joint communication of project partners as well as the main coordination of project activities. Beside that, it will participate in the coordination dissemination project which will be implemented by all partners. LB as a holder of project activities assumes responsibility for organization of education and the organization of joint Summer Camp, and the final conference in Osijek called Phys-Me Fair where students and lecturers will show results from the practice that is made. B1 will organize a joint study trip to Germany in with the participation of all partners in order to obtain new experiences and positive EU practice by visiting technical museum, an industrial educational park and a school in Germany.

In order to achieve equal regional cooperation, joint workshops for teachers are organized; with both sides in Cross - border region, the initial conference (Kick off meeting of partners) on the Hungarian side, (organized by B3) and equal cooperation of all partners in all activities. All promotional materials will be translated into three languages HU CRO EN , as well as exercises books for teachers and a new curriculum - the achievement of equality between partnership. Every partner will have a project team with internal coordination and its own financial manager.

h) **Innovative character**

Description of added value and innovative elements of the project. New technologies or new solutions by which the project objectives can be reached more efficiently compared to usual initiatives and by which the project can create best practices in the field. (max. 2000 characters)

916 + 0 /2000 chr.

The entire project is based on the development of two new documents (new pilot curriculum and exercise books for teachers) whose purpose is to convey physics to students in an interesting and innovative way, because in current practice it was not possible. The new adequate equipment will bring contribution because students will be able to create new experiments with the help of their trained teachers. Common workshops should, besides creating new documents, remove some shortcomings of classes on each side cross-border and improve the whole system through additional classes in schools partners. Innovation is visible on the final conference since it is organized in a way like the larger events are organized - and it supported with the name Phys - Me Fair, where students and teachers will, in the interesting and innovative way, present to the public the results of research and experiments of the project.

i) **Sustainability and capitalization of project results**

After project closure sustainability period of minimum 5 years starts. Description of how the professional, financial and institutional sustainability of the project will be assured. (max. 2000 characters)

813 + 0 /2000 chr.

Sustainability in the professional sense will certainly be ensured by creating new practices and classes through two newly created document (the Exercises book for Teachers and the New Curriculum Pilot). We are expecting that the newly created documents will be guidelines for the new curricular reform, and from the national origins by pointing out the positive experience of design practices in the future. Institutional capacity after completion of the project should be more professional, enriched with new knowledge. A big role in the financial viability should on the other partners transmit B2, authorized by law as regional coordinator with extensive experience in implementing projects. A new experience that is passed on to partners would ensure them a new applications to possible future project calls.

j) **Multiplier effect**

Short description of the possibilities for replication and extension of the outcomes. Ideas and plans how to carry on with the development (if there is any) after project closure. (max. 2000 characters)

613 + 0 /2000 chr.

5. Project description

All outcomes after completion of the project will be available to the public for the common good. Characteristic of education and lifelong learning is that is subject to change and improvement. We expect the activation of regional, national and international academic and educational communities as a review of the results of the project with the possibility of continuous improvement of the same. Created documents in the implementation of the project will be used as a public foundation, the guidelines for the development of new curriculum reform for more adequate and better transfer of knowledge to students.

k) Risk management (possible internal/external constraints and solutions foreseen)

Description of possible general risk factors (e.g. financial, organizational, etc.) the project will face, and the specific risks and obstacles in connection with the project activities. Their probability, the impact on project activities in case of emergence, and the measures to handle them. (max. 2000 characters)

771 + 194 /2000 chr.

The financial risk is very low since is provided funding for pre-financing (advance) from public sources as the Education is priority in the national levels. B2 is responsible for communication between partners, and modern communication is mostly digital. It is possible to carry out digital meetings of partners (through conference calls , etc.), distance of the partner organizations is max . up to 100 km, so extraordinary meetings will not create problems. A large part of the activities are together so that they will also serve as a partner meetings. There is a possibility of delay of project activities due to rigid public procurement procedures, but it will be overcome so that whole purchase, if possible, will be done right at the beginning of the project.

Language barrier is solved in such a way that for the major events consecutive translation will be secured, as well as proofreading and translation of specific documents in the native languages.

l) Cross-border impact

Measurable impacts that will be generated by the project on either side of the border. A long lasting social/economical/environmental effect, consequence directly linked to the implemented project. (max. 2000 characters)

544 + 0 /2000 chr.

The greatest achievement of cross-border cooperation will be the adoption of joint educational documents to harmonize the practice of different regions in the teaching of students. Transfer of knowledge, cross-border solidarity and dissemination of project will improve the possible future cooperation to related types of institutions in the cross- border region. On the social level it is very important for participants to socialize of the project regardless different customs, nationality and culture, and thus promoting equality among them.

5.2 Consistency and synergy

a) Consistency of the project with EU horizontal principles on equal opportunities and non-discrimination

Projects should contribute to the horizontal principle of equal opportunities and non-discrimination (see Chapter 4.4 HORIZONTAL POLICIES of the Guidelines for Applicants). Please describe in detail how your organisation/project contributes to the needs of the chosen target-group and in what form. Identify how you can help and promote the integration of disadvantaged people, and what is the benefit of the project for them. Please, indicate which beneficiary organisation(s) will be responsible for the activity planned and what measurable output/result will be realised. (max. 2000 characters)

494 + 244 /2000 chr.

Call is defined to contribute equal and active opportunities regardless of nationality, gender, age, religion or political opinion, and therefore the project activities are planned in accordance with the rules of the Call. Institutional strengthening of professionalism and capacity , which is in its program of work dedicated to an extremely vulnerable group (students children in the process of education), will drive the partnership for more concrete cooperation with other key stakeholders. At the locations of project implementation access to people with special needs is provided, as it is defined by law for all public bodies and institutions. Schools project partners take care of inclusion of children in the process of education.

b) Consistency of the project with EU horizontal principles on sustainable development

Projects has to contribute to the horizontal principle of sustainable development. Please describe in detail how your organisation/project contributes to sustainable development, and in what form. Identify what impact your project has on the environment, and in what extent. Please, indicate which beneficiary organisation(s) will be responsible for the planned activity and what measurable output/result will be realised.(max. 2000 characters):

502 + 368 /2000 chr

5. Project description

The partnership approach in the preparation and implementation of the project between the public sector certainly contributes to the development of cross-sector cooperation and rational sharing of the existing material resources. All expenses are planned rationally and in accordance with the principles of good governance and for the common good. Expenses are planned primarily for the benefit of students and the only purpose of the project is adequate and quality education and knowledge transfer.

Meetings of partners are planned digitally, in this way we respect nature and the environment, due to fuel savings on journeys. It is determined to have sided printing and communicate through digital messaging to save on unnecessary throwing of paper. Among other things, one of physics objectives is to encourage sustainable development and environmental protection.

c) Synergies with macro-regional strategies, other policies, programmes and projects

Synergy of the planned project with other EU funded projects or other development initiatives in the relevant field located in the geographical vicinity which are finished or under implementation. How are they complementing each other? (max. 2000 characters)

625 + 0 /2000 chr.

This project proposal promotes education as the priority axes of this call certain (Specific Objective 4.1 – Improve the role of educational institutions as intellectual centres for increasing the specific knowledge base in the region, Component 2 – Co-operation in preschool, primary and secondary education and adult education). The Project is similar to groups of EU programmes ERASMUS+, Youth, DaVinci, Comenius, Gruntvig, LLP (Life Long Learning Programme) and other groups that encourage education and promote education. It is also a correlation between the national and the top international strategies of education.

5.3 Component specific aspects, information

1. Joint thematic activities

Please list the joint activities in the field of sport, art and the ones which are connected to local culture or education of tutors / teachers / nurses . Please be consistent with the activities given on AF sheet 6. Project Activities. (max. 2000 characters)

969 + 0 /2000 chr.

All these activities are interrelated and require the activity of all project partners, although the cost is incurred only in certain partner encouraging equality in financing - activities are carried out with joint participation. We especially emphasize the joint workshop for teachers on how to transfer their knowledge and experiences as well as gain a new knowledge. Workshops will be held on both sides of the cross-border in order to ensure equal representation in project activities. The joint trip / Study Tour is a joint activity organized by B1 on his own expense of the project budget and the purpose of the cross-border solidarity, communication and gaining positive European practice by visiting technical museum in Germany, an industrial educational park and a school in Germany. Joint summer science camp organized by LB includes additional training through a full day program of 10 days and visits to cultural sights in Croatia in Osijek-Baranja county.

2. Educational services

Please describe the main elements (including infrastructural developments, if any) of the educational services of each Beneficiary, explain the joint elements and notify in case the results are based on previous joint developments. (max. 2000 characters)

935 + 653 /2000 chr

5. Project description

LB, B1, B3 through the whole project jointly conducted joint activities whose primary purpose is the development of educational elements in the unification Cross - border differences. Activities 3, 4, 5, 6, 7, are educational type. LB carried out the main and most activities in the project: Activity 3. Organization Joint workshop for all physics teachers involved in the project and Osijek - A two-day activity focused curriculum development and new exercise book for teachers. After the workshop, teachers will be trained to jointly create a new pilot curriculum and education exercise book in order to carry out the activity 4. Education in their schools. B3 will conduct an identical workshop in its home area in Hungary where they will determine the advantages and differences of cross-border cooperation and the advantages and disadvantages of the existing curriculum, with specific experts in the field of education.

LB also conducts training 9. Phys - Me Fair attended by all the partners and the goal is to show the audience the results and practices of the new program as part of an interesting and new way of making the experiment in front of an audience. Study tour was organized by B1 but also involving all partners and the goal is to travel to the EU beyond the regional area that affects the project in order to gain positive EU practice, and such experiences are transferred to the cross-border region. LB, B1, B3 carried out all education (total 216 hours) in their schools after determining and making educational documents identified in the workshops.

3. a) Joint training materials / curricula

Please describe what kind of joint training material(s) / curricula will be delivered by the project and in which language.

b) Joint / exchange program

Please describe the time-frame and the circle of participants of the joint / exchange program from both sides of the border. (max. 2000 characters)

724 + 617 /2000 chr.

In the course of the project, and after the workshops the task of teacher project stakeholders schools is cooperation with experts in the field of education and the creation of educational documents will be making a new pilot curriculum in the field of physics and elaborate a exercise book of physical science - for students, in order to maintain an adequate education in the extra curricular activities. The total number of training hours is 216, and the number of students involved in project activities is 120. The curriculum and training exercise book will be edited and translated into Croatian, Hungarian and English. In the future, it can serve as a guideline for adoption of a new nationally verified curriculum.

Other than educations on each side of the partnership - a total of 216 teaching hours (8 hours of lessons and practice for each group of 10 students (12 groups) - a total of 216 hours of instruction and practice) - 120 students - called as the process of implementation of the new curriculum, written in the science of physics, there will be a joint summer science camp in 60 lessons for 48 students selected on the criteria of activities, evaluation and interest. The camp will be held a joint practical training school partners with the help of experts in the field of particle physics (CERN) and astronomy.

4. Partnership and sustainability of cooperation

Please explain the composition of the partnership, the role of each Beneficiary in the project and the perspective for the sustainability of the joint project results. (max. 2000 characters)

856 + 763 /2000 chr.

LB - responsible for most of the major ongoing activities and capital reporting as well as coordination with the help of B2 of the project, consisting of project managers, financial staff of managers and two teachers. The project manager is responsible for the main report and the coordination of activities between the partners. Financial Manager of the Training will guide the flow of finance to LB as well as follow other financial statements of the other partners. Teachers will be responsible for the development of new educational materials and coordination of the main activities of the project focused on education. LB will take place in your organization and guide the actions 3. Joint workshop 4. Educational activity in their home institution, activity 8. Joint summer science camp and activity 9. Phys - Me Fair as part of the final conference. B1 -two teachers to project educational activities, participate and conducts activities 4. Education and activity 5. Study tour - organization for all project partners, participate in all other activities as well as LB. B2 - is the main coordinator of the project activities, logistics and technical support to all partners in the project. Implements a major media promotion and visibility of project activities, monitored partners in all activities and document this. The project team consists of one person divided the tasks: main project coordinator and publicity manager. B3 - in charge of the activity under visibility Kick Off Meeting, 4. Education activities, 3. Joint workshop - Pecs. The project team consists like the B1 with the same responsibilities.

5. Project description

5. a) Connection to the environment

Please underpin how the project is taking into consideration environmental awareness and natural values of the Programme area.

b) Marginalised people and national minorities

Please describe what kind of and how the marginalized people and the national minorities will be involved in the project implementation. (max. 2000 characters)

300 + 637 /2000 chr.

Partners meetings are planned digital, in this way respectful of the environment due to fuel savings on journeys. It is determined sided printing and digital messaging to save on unnecessary throwing paper. Training in physical objects encourages sustainable development and environmental protection.

Call is defined to contribute to equal opportunities and active regardless of nationality, gender, age, religion or political opinion and the project activities planned in accordance with the rules of the Call. At the locations of implementation provided access people with special needs, as are project partners public bodies and institutions that by law have defined such an approach. Schools project partners minded on the inclusion of children in the process of education. B3 project partner - Valerie Koch School is a german Minority Government financing school, so that the national minorities are involved directly in the project.

6. Project Activities

Component:

4.1.2. Co-operation in preschool, primary and secondary education and adult education

Project acronym:

Phys-Me

Lead Beneficiary:

Elektrotehnička i prometna škola Osijek

ACTIVITIES	Activities within the project (max. 120 chr.)	Description of activity (max. 500 chr.)	Location of the activity (Activities outside of the eligible area also have to be reported here!)	Direct target groups (max. 120 chr.)	Responsible Beneficiary organisation(s) where costs incur (max. 120 chr.)	Estimated costs (EUR)	Relevant implementation periods - or planned timing (max. 50 chr.)
1.	Project administration and management	Preparation of periodical reporting (content-related and financial) documentation, monitoring of the project budget.	Osijek-Baranja County, Barany Megye	Not relevant	LB, All Partners	25,523.48 €	Whole duration of the project
2.	Information and publicity	Organization of a kick-off final conference. Publication of a new joint pilot curriculum and newly created manual textbook for teachers on the both side of the border area	Osijek-Baranja County, Barany Megye	General population, regional and local government, utility companies, NGOs, media, teachers and students in border region	LB, All Partners	16,420.00 €	Whole duration of the project
3.	Joint workshops for all physics teachers involved in the project	Organisation of two two-day workshops for teachers in each border region to create predictions for development of a new Pilot curriculum for additional classes of physics	Osijek-Baranja County, Barany Megye	6 Physics teachers involved in the project, school head masters	LB, B3	6,215.00 €	3 / 4. month of implementation
4.	Education activities	Implementing of the Pilot Project of new curriculum - additional physics classes and laboratory lessons for 120 students under mentorships of 6 teachers from all partners schools. 12 group of students, 18 hours lesson for each group - practical use of new created pilot curriculum.	Osijek-Baranja County, Barany Megye	120 students of partners schools and teachers	LB, B1, B3	94,554.00 €	8. - 13. month of implementation
5.	Study tour	Study tour to Germany - methodologically elaborated visit of all partner schools to German schools and technology Museum in Munich (Industrie und Handelskammer Ulm), Germany (4 day trip)	Germany, Munich, Ulm	40 partners schools students, all partners teachers involved in the project, school head masters	B1	19,640.00 €	5. month of implementation
6.	Joint summer science camp	10 day Science Summer camp with practical training for 60 participants - students, teachers and associating experts. 60 hours of lessons of practical and field work based on new created Pilot curriculum, newly acquired skills and knowledge.	Osijek-Baranja County	60 participants (partners schools students, schools teachers)	LB	20,900.00 €	14. month of implementation
7.	Phys-Me Fair	Joint exhibition of the achieved project result and learned practice.	Osijek-Baranja County	General population, regional and local government, utility companies, NGOs, media, teachers and students in border region	LB, All Partners	5,434.00 €	10. month of implementation
8.						0.00 €	
9.						0.00 €	
10.						0.00 €	
11.						0.00 €	
12.						0.00 €	
13.						0.00 €	
14.						0.00 €	
15.						0.00 €	
16.						0.00 €	
17.						0.00 €	
18.						0.00 €	
19.						0.00 €	
20.						0.00 €	

7. Indicators

HUHR/1601/

4.1.2. Co-operation in preschool, primary and secondary education and adult education

Project acronym:

Phys-Me

Lead beneficiary:

ELPROS

Lead Beneficiary/Beneficiaries are highly recommended to contribute to the Programme results. In case the project can contribute directly to the Programme result indicator, target value should be defined and explained as requested using the text box as well. In those cases when the project by its nature cannot set target value, only the textbox has to be used for explaining how the project is indirectly contributing to the given Programme result indicator.

No.	Type	Programme result indicator of the selected Component (defined to the Investment Priority)	Unit	Base-line value	Target value	Target value realized by LB/Bs (max 250 chr) (e.g LB: 200; B1 50; B2: 70;)
SO1	result	Number of educational institutions in the project that offer courses JOINTLY or with region- or neighbouring country-specific content	pcs	0.00	3.00	LB:1; B1:1; B3:1;

Please describe in detail how the partnership is contributing to the achievement of the Programme level results. Please explain which of the planned project activities will ensure achieving the target values (programme result), how the achievement will be measured by the relevant Beneficiary / Beneficiaries (those that are listed above), what source of information will be used, how the achievement will be proved with evidence, what kind of supporting document will be provided during the reporting?

746 /1000 chr.

LB, B1, B3 are high school directly involved in educational activities. Following the Specific Objective 4.1 – Improve the role of educational institutions as intellectual centres for increasing the specific knowledge base in the region, Component 2 – Co-operation in preschool, primary and secondary education and adult education. In addition to project management and information and publicity activities are 3,4,5,6,7 educational activities. B2 carried out coordination and communication throughout the partnership. These activities ensure the achievement of specific performance objectives calls. The Partnership, participant lists of partner meetings, photos and electronic/written correspondence are considered proof standards in reporting.

For the Lead Beneficiary/Beneficiaries it is obligatory to set target value for at least one Programme output indicator from the offered list and explain as requested.

No.	Type	Programme output indicator(s) of the selected Component (defined to the Investment Priority)	Unit	Base-line value	Target value	Target value realized by LB/Bs and way of realization (max 250 chr) (e.g LB: 200; B1 50; B2: 70; people participating in festival and fair; planned supporting documents); LB, B1, B3: Activity 6. Joint summer science camp
SO2	output	JOINT training courses developed and delivered (formal and informal)	pcs	0.00	1.00	
SO3	output	Number of educational premises refurbished	pcs	0.00	0.00	not applicable

SO4	output	Number of educational premises upgraded with technical equipment	pcs	0.00	3.00	LB:1; B1:1; B3:1 (school classroom & laboratory)
SO5	output	Number of participants in JOINT education and training programs to support youth employment, educational opportunities and higher and vocational education across borders	persons	0.00	120.00	LB1:60; B1:40; B3:20; (schools students intersted in Physics)
SO6	output	Number of involved marginalised persons in training programs	persons	0.00	20.00	B3:20; (german minority)

Please describe in detail how the partnership is contributing to the achievement of the Programme level outputs. Please explain which of the planned project activities will ensure achieving the target values (programme output), how the achievement will be measured by the relevant Beneficiary / Beneficiaries (those that are listed above), what source of information will be used, how the achievement will be proved with evidence, what kind of supporting document will be provided during the reporting?

695 /1000 chr.

LB and B3 will implement activity 3. (Joint Workshop for teacher) as JOINT TRAINING COURSES in Osijek and Pecs (all partners will engage). Education will enable teachers to acquire knowledge in the preparation of educational documents. LB, B1, B3 - will equip classrooms with adequate equipment for training. In education is included 120 students of all school partners including 6 teachers of the project team to conduct training. B3 - the schools of the German minority in Pecs, from this school 20 students will be included in the training program. Participant lists , developed educational materials, photos, accounts and equipment procurement process are considered to be evidence for that.

Lead Beneficiary/Beneficiaries can choose as many indicators as relevant to their project by using the scroll down menus in the table.

As a minimum requirement, the partnership is obliged to choose from the offered options at least:

- 2 different general indicators,
 - 1 horizontal indicator,
 - 2 component specific indicators,
 - 1 project specific indicator.
- A maximum of 4 more project specific indicators can be defined optionally by the Lead Beneficiary/Beneficiaries.

No.	Type	Name of indicator	Unit	Base-line value	Target value	Target value realized by LB/Bs and way of realization (max 250 chr) (e.g LB: 200; B1 50; B2: 70; people participating in festival and fair; planned supporting documents)
General indicators						
G4	result	Number of people directly benefiting from the project (e.g. participants of events, trainings, workshops, etc.)	persons	0.00	126.00	LB:62; B1:42; B3:22; (6 teacher + 120 students)

No.	Type	Name of indicator	Unit	Base-line value	Target value	Target value realized by LB/Bs and way of realization (max 250 chr) (e.g LB: 200; B1 50; B2: 70; people participating in festival and fair; planned supporting documents)
G5	output	Number of project events (conference, workshop, meeting, seminar, study tour, exchange programs etc.)	pcs	0.00	9.00	LB:4; (Activity: 3. Workshop-Osijek, 4.Education-LB-Osijek, 6. Summer science Camp, 7.Phys-Me Fair) B1:2 (Activity: 4.Education-B1-Đakovo, 5.Study Tour-Germany); B3:3; (Activity: 2.Kick-Offconference , 3. Workshop in Pecs, 4 Education-B3-Pecs);
G7	output	Number of newly elaborated/harmonised documents (development plans, studies, researches, surveys, technical and training materials)	pcs	0.00	2.00	LB, B1, B3:2; (joint documents: 1. New joint Pilot Curriculum on HU-HR-EN Language 2. Manual book for teachers)
G1	result	Number of settlements influenced by the project	pcs	0.00	3.00	LB, B2:1 (City of Osijek); B1:1(City of Đakovo); B3:1 (City of Pecs)
G10	output	Number of communication managers designated at the LB/B in the partnership	person	0.00	1.00	B2:1; (for entire partnership)
Horizontal indicators						
H5	output	Number of project activities/events involving marginalized communities (minorities, Roma people, disadvantages people, refugees, and/or people with disabilities)	pcs	0.00	6.00	LB, B1, B2, B3 (Activity 2, 3, 4, 5, 6, 7) - In all activities the horizontal theme mentioned will be respected
H6	output	Number of project activities/events in connection with equal opportunities and gender equality	pcs	0.00	6.00	LB, B1, B2, B3 (Activity 2, 3, 4, 5, 6, 7) - In all activities the horizontal theme mentioned will be respected
Component specific indicators						
C1	result	Number of unemployed people participating in JOINT training programs	persons			

No.	Type	Name of indicator	Unit	Base-line value	Target value	Target value realized by LB/Bs and way of realization (max 250 chr) (e.g LB: 200; B1 50; B2: 70; people participating in festival and fair; planned supporting documents)
C2	output	Number of new methods and forums for knowledge transfer established by the project	pcs			
C3	output	Number of educational materials developed (curricula, e-learning material, books, e-books etc.)	pcs	0.00	2.00	LB, B1, B3 - 2; (Joint documents: 1. New Joint Pilot Curriculum on HU-HR-EN Language 2. Manual book for teachers)
C4	output	Number of newly established/developed JOINT life-long learning training modules	pcs			
C5	output	Number of language courses fostering HU-HR languages	pcs			
C6	output	Number of participants involved in JOINT programs for apprentices (dual vocational educational programs)	pcs			
C7	output	Number of kindergartens involved in the project	pcs			
C8	output	Number of elementary schools involved in the project	pcs			
C9	output	Number of secondary schools involved in the project	pcs	0.00	3.00	LB:1 (Electrical Engineering and Traffic School Osijek); B2: 1 (High school A.G.Matos Đakovo); B3:2 (Valeria Koch Schoolcenter - Pecs)
C10	output	Number of higher education institutions (e.g.: universities) involved in the project	pcs			
C11	output	Number of cross-border internships, scholarships, placements established by the project	pcs			
C12	output	Number of schools establishing new or developing old twin-school cooperations across the border	pcs			
C13	output	Number of JOINT capacity building events for teachers	pcs	0.00	2.00	Two Joint workshop; LB:1 (in Osijek-ELPROS) B3:1 (in Pecs-KVKAIOK)
C14	output	Number of JOINT educational events organized for Roma people	pcs			
C15	output	Number of libraries taking part in the project	pcs			
C16	output	Number of cultural centres taking part in the project	pcs			

No.	Type	Name of indicator	Unit	Base-line value	Target value	Target value realized by LB/Bs and way of realization (max 250 chr) (e.g LB: 200; B1 50; B2: 70; people participating in festival and fair; planned supporting documents)
C17	output	Number of JOINT non-formal educational events in the project	pcs	0.00	9.00	LB:4; (Activity: 3. Workshop-Osijek, 4.Education-LB-Osijek, 6. Summer science Camp, 7.Phys-Me Fair) B1:2 (Activity: 4.Education-B1-Đakovo, 5.Study Tour-Germany); B3:3; (Activity: 2.Kick-Offconference , 3. Workshop in Pecs, 4.Education-B3-Pecs);
C18						
Project specific indicators						
Project specific 1	result	Number of participants in the Joint Summer Science Camp	person	0.00	60.00	LB; B2; B3; (6 teacher + 54 carefully selected student after Educational exercises)
Project specific 2						
Project specific 3						
Project specific 4						
Project specific 5						

8. Project budget per beneficiary

LB - Elektrotehnička i prometna škola Osijek

Project acronym:

Phys-Me

Lead Beneficiary:

Σ TOTAL COSTS		Total (EUR):	80,908.85	100.00%
1 Preparation costs	Lump sum - amounts to 3 000 € of total eligible expenditure per project	Total (EUR):	750.00	0.93%
2 Staff costs		Total (EUR):	14,879.00	18.39%
2.1 Salary of staff (project management and team members) - Calculation on Flat rate basis	Calculation on real costs basis	Total (EUR):	0.00	0.00%
<i>For projects with no other direct costs but infrastructure and works, or implemented exclusively through public procurement it is not possible to choose the staff flat rate option!</i>				
2.2 Salary of staff (project management and team members) - Calculation on Real costs basis		Total (EUR):	14,879.00	18.39%

Detailed description of the work related to the project, justification of the budget line (for all items listed below):

Project manager Antun Kovačić is in charge of activities 1., 2., 3., 4., 5., 6., and 7. The person is permanently employed at ELPROS Osijek and will work on the project for 20% of his work time. Cost is a portion of the real gross salary of 1.693,33 Eur/month. Financial manager Ljilja Epih is in charge for all financial expense of the LB. The person is permanently employed at ELPROS Osijek and will work on the project for 20% of her work time. Cost is a portion of the real gross salary of 825,00 Eur/month. Andrej Mijačank is a teacher working in ELPROS, in charge of activity 3,4,6,7., and will work on the project for 15% of his work time. Cost is a portion of the real gross salary of 1.260,00 Eur/month. Snježana Švelec is a teacher working in ELPROS, in charge of activity 3,4,6,7., and will work on the project for 15% of her work time. Cost is a portion of the real gross salary of 1.453,34 Eur/month.

Name of item (minimum requirement: name of the person; position in the project; monthly working hours)	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
Salary of Staff - Antun Kovačić (project management) - project manager, 20%	1. Project administration and management	per month	16.00	357.94	5,727.00
Salary of Staff - Ljilja Epih (project management) - financial manager, 20%	1. Project administration and management	per month	16.00	165.00	2,640.00
Salary of Staff - Andrej Mijačank (internal expert in physics science) - teacher, 15%	4. Education activities	per month	16.00	189.00	3,024.00
Salary of Staff - Snježana Švelec (internal expert in physics science) - teacher, 15%	4. Education activities	per month	16.00	218.00	3,488.00
		per month			0.00
		per month			0.00
		per month			0.00
		per month			0.00
		per month			0.00
		per month			0.00
		per month			0.00
		per month			0.00
		per month			0.00
		per month			0.00
		per month			0.00

3 Office and administrative expenditure	Calculated as a flat rate of 15% of the staff costs	Total (EUR):	2,231.85	2.76%
--	--	---------------------	-----------------	--------------

4 Travel and accommodation costs		Total (EUR):	2,228.00	2.75%
---	--	---------------------	-----------------	--------------

4.1 Travel cost of project staff	Total (EUR):	108.00	0.13%
---	---------------------	---------------	--------------

Detailed description, justification of the budget line (for all items listed below):

Project team members will travel to Pecs (HU) for Openin conference (KICK -OFF Meeting) and project meeting that will be organized the same day, by car. 1 round-trip from Osijek (HR) to Pecs (HU). Also, project team members will travel to Joint field workshop for the purpose of activity 3. 1 round-trip from Osijek (HR) to Pecs (HU). Costs of trip related expenditures by company car (gasoline) calculated on basis of experience.

Name of item	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
Return trip of project staff to Pecs Kick-off meeting conference	1. Project administration and management	km	200.00	0.27	54.00
Return trip of project staff to Pecs - two day teacher workshop	3. Joint workshops for all physics teachers involved in the project	km	200.00	0.27	54.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00

4.2 Accommodation costs	Total (EUR):	400.00	0.49%
--------------------------------	---------------------	---------------	--------------

Detailed description, justification of the budget line (for all items listed below):

Accommodation will be necessary on the Workshop event (Activity 3.) - 4 team members will stay 1 nights/2 day. Average cost of three star hotel in Pecs is about 100,00 Eur per person per night - Hotel *** Star.

Name of item	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
--------------	------------------	-----------------	--------------	------------------	--------------

Accommodation expense - two day workshop in Pecs (project staff - 4 person x 2 day / 1 night)	3. Joint workshops for all physics teachers involved in the project	per person	4.00	100.00	400.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00

4.3 Per diems of the project staff

Total (EUR): 1,720.00 2.13%

Detailed description, justification of the budget line (for all items listed below):

Per diems are necessary for various trips as stated in the table below. They have been calculated on the basis of daily allowance according to the provisions of national law - daily allowance for HU is 50,00 Eur per person per day; daily allowance for DE is 70,00 Eur per person per day. Calculations made for 4 team members traveling three day to HU and 4 days to DE.

Name of item	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
Per diem of project staff to Pecs Kick-off meeting conference	1. Project administration and management	per person	4.00	50.00	200.00
Per diem of project staff to Germany study (4 day study tour)	5. Study tour	per person	4.00	280.00	1,120.00
Per diem of project staff to Pecs - Teacher Workshop (two day)	3. Joint workshops for all physics teachers involved in the project	per person	4.00	100.00	400.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00

5 External expertise and services costs

Total (EUR): 22,320.00 27.59%

5.1 Technical plans

Total (EUR): 0.00 0.00%

Detailed description, justification of the budget line (for all items listed below):

Name of item	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
					0.00
					0.00
					0.00

5.2. Studies, statistics, databases and researches

Total (EUR): 0.00 0.00%

Detailed description, justification of the budget line (for all items listed below) with special focus on the necessity and contribution to the project activities/results:

Name of item (min. requirement: planned content; indicative extent; language versions)	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00

5.3 Events, conferences, seminars, project meetings

Total (EUR): 5,140.00 6.35%

Detailed description justification of the budget line (for all items listed below):

Catering on the 2 day basis is calculated per 14 persons (participants of Joint workshop field - teachers, headmasters and experts from LB, B1, B2, B3) * 20 EUR/per day - that's the sum of 560,00 EU. Catering on Final conference and Phys-Me fair is for 100 attendants (guests). On joint field workshop is necessary to hire external experts in creating educational documents - expense are calculated on basis 40,00 EUR/Hour, and two experts in Physics Science from Physics Department - University of Osijek - per contract / 320,00 EUR. On activity 6, Joint Summer science camp there is necessary to hire one expert in Astronomy and one expert in Particle Physics - expense basis is 650 EUR / per contract.

Name of item (min. requirement: planned no. of participants, duration, tech. needs, included services)	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
Catering (2 day workshop x 14 persons)	3. Joint workshops for all physics teachers involved in the project	per person	14.00	40.00	560.00
Catering (Final conference with Phys-Me Fair)	7. Phys-Me Fair	per person	100.00	20.00	2,000.00
External expert service from Agency of Education, expert in creating educational documents - Osijek	3. Joint workshops for all physics teachers involved in the project	hours	16.00	40.00	640.00

External experts in Physics science from Physics Department (J.J. Strossmayer University of Osijek)	3. Joint workshops for all physics teachers involved in the project	contract	2.00	320.00	640.00
External expert in Astronomy	6. Joint summer science camp	contract	1.00	650.00	650.00
External expert in Particle Physics	6. Joint summer science camp	contract	1.00	650.00	650.00
					0.00
					0.00
					0.00

5.4 Services related to project management, procurement procedures

Total (EUR): 0.00 0.00%

Detailed description, justification of the budget line (for all items listed below):

Name of item (min. requirement: position in the project; estimated working hours needed)	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
					0.00
					0.00
					0.00
					0.00
					0.00

5.5 Costs of supervisor of engineering, architect's site supervision

Total (EUR): 0.00 0.00%

Detailed description, justification of the budget line (for all items listed below):

Name of item	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
					0.00
					0.00
					0.00
					0.00

5.6 Costs related to publicity, promotion and communication

Total (EUR): 0.00 0.00%

Detailed description, justification of the budget line (for all items listed below) - bear in mind the communication activities planned in section 8. Information and publicity:

Name of item (advised content if relevant: planned no. of participants, duration, tech. needs, included services)	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00

5.7 Other services

Total (EUR): 17,180.00 21.23%

Detailed description, justification of the budget line (for all items listed below) - e.g. rental costs of equipment, costs of guarantees, cost of materials:

On Joint Summer Science Camp, there is a need to transport participants (students and teachers) from University Campus to the location of the Activity. Transport service is needed also by the program of Joint Summer science camp because there will be visit of cultural sight and major manufacturers in Croatia. Transport service is on daily basis 160 EUR/ per day, there is a need of 8 day transport. Accomodation expense (complete pansion) for participants of Summer science camp for 60 persons (Summer science camp participants - teachers, and carefully selected best students from LN, B1, B3). Accomodation is reserved in University Campus, Osijek price per day for each person is 26,5 EU x 10 day, thats a total of 265,00 EUR / person equals = 15.900,00 EUR total expenses.

Name of item	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
Transport service for participants of Science Summer Camp	6. Joint summer science camp	day	8.00	160.00	1,280.00
Accomodation expense (complete pansion) for participants of Summer science camp - 60 person x 10 day	6. Joint summer science camp	per person	60.00	265.00	15,900.00
					0.00
					0.00
					0.00

6 Equipment expenditure

Total (EUR): 38,500.00 47.58%

6.1 Content-related / thematic equipment

Total (EUR): 37,500.00 46.35%

Detailed description, justification of the budget line (for all items listed below) with special focus on the necessity and contribution to the project activities/results:

Adequate laboratory equipment for Activity 4. Education. (Consist of: power supply AC/DC Universal circuit board for electric and electronic circuits, Plug-in resistors, Plug-in variable resistor, Capacitors, Plug-in element to build the circuits on universal circuit board, connecting lead, straight conductor rod with flexible leads and plugs, horseshoe magnet with yoke, round rod magnet direction-finding compass, a pair of metal rings, coils, galvanometer, Whimshurst machine, friction plastic rod, friction glass rod, electroscope, electroscope after Brown, massive stand base, tissue paper brush, plate condenser, Aneroid barometer, calorimeter, thermometer, Boyle-Mariotte's law apparatus, hydraulic press model, glass container, Erlenmeyer flask, rubber stopper with one hole, hose connector etc. - full spec. will be sent afterward) - set cost 15,900.00 EUR / Adequate laboratory equipment for Activity 6. Joint Summer Camp (Consist of: Diode laser, grating on glass plates, calcite for demonstration of double refraction, colour filter set, mixing of colours of light on a slide frame, wavelength of light measuring instrument, Pair of polarisators in a frame spektroscope,

Name of item (special technical needs e.g. training, warranty, installation have to be described here - if any)

	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
Laboratory Physics equipment 1	4. Education activities	complet	1.00	15,900.00	15,900.00
Laboratory Physics equipment 2	6. Joint summer science camp	complet	1.00	15,600.00	15,600.00
Classrom equipment	4. Education activities	complet	1.00	3,000.00	3,000.00
Phys-me fair equipment (final conference)	7. Phys-Me Fair	complet	1.00	3,000.00	3,000.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00

6.2 Equipment for general (office) use

Lump sum - 1 000 € of total eligible expenditure per beneficiary

Total (EUR): 1,000.00

1.22%

7 Infrastructure and works

Total (EUR): 0.00

0.00%

7.1 Construction, reconstruction and renovation of buildings, works, infrastructure

Total (EUR): 0.00

0.00%

Detailed description, justification of the budget line (for all items listed below) with special focus on the necessity and contribution to the project activities/results:

Name of item	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00

7.2 Purchase of land

Total (EUR): 0.00

0.00%

Detailed description, justification of the budget line (for all items listed below):

Name of item	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
					0.00
					0.00
					0.00
					0.00

8. Project budget per beneficiary

B1 - Gimnazija A. G. Matoša Đakovo

Project acronym:

Phys-Me

Lead Beneficiary:

Σ TOTAL COSTS		Total (EUR):	62,026.47	100.00%
1 Preparation costs	Lump sum - amounts to 3 000 € of total eligible expenditure per project	Total (EUR):	750.00	1.21%
2 Staff costs		Total (EUR):	14,381.28	23.19%
2.1 Salary of staff (project management and team members) - Calculation on Flat rate basis	Calculation on real costs basis	Total (EUR):	0.00	0.00%
<i>For projects with no other direct costs but infrastructure and works, or implemented exclusively through public procurement it is not possible to choose the staff flat rate option!</i>				
2.2 Salary of staff (project management and team members)		Total (EUR):	14,381.28	23.19%

Detailed description of the work related to the project, justification of the budget line (for all items listed below):

Project Coordinator Zlatko Mrkić is in charge of activities 1., 2., 3., 4., 5. - B1 Coordinator. The person is permanently employed at GAGMDJ Đakovo and will work on the project for 10% of his work time. Cost is a portion of the real gross salary of 1.873,33 Eur/month. Financial manager Katica Mrkić is in charge for financial expense of the B1. The person is permanently employed at GAGMDJ Đakovo and will work on the project for 20% of her work time. Cost is a portion of the real gross salary of 1.240,00 Eur/month. Mirta Lulić is a teacher working in GAGMDJ Đakovo, in charge of activity 3,4, and will work on the project for 15% of her work time. Cost is a portion of the real gross salary of 1.460,00 Eur/month. Spomenka Hardi is a teacher working in GAGMDJ Đakovo, in charge of activity 3,4, and will work on the project for 15% of her work time. Cost is a portion of the real gross salary of 1.620,00 Eur/month.

Name of item (minimum requirement: name of the person; position in the project; monthly working hours)	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
Salary of Staff - Zlatko Mrkić (project management) - project coordinator, 10%	1. Project administration and management	per month	16.00	188.83	3,021.28
Salary of Staff - Katica Mrkić (project management) - financial manager, 20%	1. Project administration and management	per month	16.00	248.00	3,968.00
Salary of Staff - Mirta Lulić (internal expert in physics science) - teacher, 15%	4. Education activities	per month	16.00	219.00	3,504.00
Salary of Staff - Spomenka Hardi (internal expert in physics science) - teacher, 15%	4. Education activities	per month	16.00	243.00	3,888.00
		per month			0.00
		per month			0.00
		per month			0.00
		per month			0.00
		per month			0.00
		per month			0.00
		per month			0.00
		per month			0.00
		per month			0.00
		per month			0.00

3 Office and administrative expenditure	Calculated as a flat rate of 15% of the staff costs	Total (EUR):	2,157.19	3.48%
--	--	---------------------	-----------------	--------------

4 Travel and accommodation costs		Total (EUR):	2,228.00	3.59%
---	--	---------------------	-----------------	--------------

4.1 Travel cost of project staff		Total (EUR):	108.00	0.17%
---	--	---------------------	---------------	--------------

Detailed description, justification of the budget line (for all items listed below):

Project team members will travel to Pecs (HU) for Openin conference (KICK -OFF Meeting) and project meeting that will be organized the same day, by car. 1 round-trip from Osijek (HR) to Pecs (HU). Also, project team members will travel to Joint field workshop for the purpose of activity 3. 1 round-trip from Osijek (HR) to Pecs (HU). Costs of trip related expenditures by company car (gasoline) calculated on basis of experience.

Name of item	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
Return trip of project staff to Pecs Kick-off meeting conference	1. Project administration and management	km	200.00	0.27	54.00
Return trip of project staff to Pecs - two day teacher workshop	3. Joint workshops for all physics teachers involved in the project	km	200.00	0.27	54.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00

4.2 Accommodation costs		Total (EUR):	400.00	0.64%
--------------------------------	--	---------------------	---------------	--------------

Detailed description, justification of the budget line (for all items listed below):

Accommodation will be necessary on the Workshop event (Activity 3.) - 4 team members will stay 1 nights/2 day. Average cost of three star hotel in Pecs is about 100,00 Eur per person per night - Hotel *** Star.

Name of item	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
--------------	------------------	-----------------	--------------	------------------	--------------

Acomodation expense - two day workshop in Pecs (project staff - 4 person x 2 day / 1 night)	3. Joint workshops for all physics teachers involved in the project	per person	4.00	100.00	400.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00

4.3 Per diems of the project staff

Total (EUR): 15,720.00 257%

Detailed description, justification of the budget line (for all items listed below):

Per diems are necessary for various trips as stated in the table below. They have been calculated on the basis of daily allowance according to the provisions of national law - daily allowance for HU is 50,00 Eur per person per day; daily allowance for DE is 70,00 Eur per person per day. Calculations made for 4 team members traveling three day to HU and 4 days to DE.

Name of item	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
Per diem of project staff to Pecs Kick-off meeting conference	1. Project administration and management	per person	4.00	50.00	200.00
Per diem of project staff to Germany study (4 day study tour)	5. Study tour	per person	4.00	280.00	1,120.00
Per diem of project staff to Pecs - Teacher Workshop (two day)	3. Joint workshops for all physics teachers involved in the project	per person	4.00	100.00	400.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00

5 External expertise and services costs

Total (EUR): 16,000.00 25.80%

5.1 Technical plans

Total (EUR): 0.00 0.00%

Detailed description, justification of the budget line (for all items listed below):

Name of item	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
					0.00
					0.00
					0.00

5.2. Studies, statistics, databases and researches

Total (EUR): 0.00 0.00%

Detailed description, justification of the budget line (for all items listed below) with special focus on the necessity and contribution to the project activities/results:

Name of item (min. requirement: planned content; indicative extent; language versions)	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00

5.3 Events, conferences, seminars, project meetings

Total (EUR): 0.00 0.00%

Detailed description justification of the budget line (for all items listed below):

Name of item (min. requirement: planned no. of participants, duration, tech. needs, included services)	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
					0.00
					0.00
					0.00
					0.00
					0.00

					0.00
					0.00
					0.00
					0.00
					0.00

5.4 Services related to project management, procurement procedures

Total (EUR): 0.00 0.00%

Detailed description, justification of the budget line (for all items listed below):

Name of item (min. requirement: position in the project; estimated working hours needed)	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
					0.00
					0.00
					0.00
					0.00
					0.00

5.5 Costs of supervisor of engineering, architect's site supervision

Total (EUR): 0.00 0.00%

Detailed description, justification of the budget line (for all items listed below):

Name of item	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
					0.00
					0.00
					0.00
					0.00

5.6 Costs related to publicity, promotion and communication

Total (EUR): 0.00 0.00%

Detailed description, justification of the budget line (for all items listed below) - bear in mind the communication activities planned in section 8. Information and publicity:

Name of item (advised content if relevant: planned no. of participants, duration, tech. needs, included services)	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00

5.7 Other services

Total (EUR): 16,000.00 25.80%

Detailed description, justification of the budget line (for all items listed below) - e.g. rental costs of equipment, costs of guarantees, cost of materials:

B1 will organize the Activity 5. Study Tour - trip to Germany, Munich, Technik Museum. 4 day Study Tour for 50 participants of Project Education. (Students + Teachers); Estimated cost per person is 320,00 EUR included full service - transport, accommodation and pansion.

Name of item	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
Complete transport and accommodation service - 4 day joint study trip to Germany	5. Study tour	per person	50.00	320.00	16,000.00
					0.00
					0.00
					0.00
					0.00

6 Equipment expenditure

Total (EUR): 26,510.00 42.74%

6.1 Content-related / thematic equipment

Total (EUR): 25,510.00 41.13%

Detailed description, justification of the budget line (for all items listed below) with special focus on the necessity and contribution to the project activities/results:

Adequate laboratory equipment for Activity 4. Education. - consist of: Calorimeter, Heat capacity of the calorimeter, Specific heat capacity of solid bodies, Changing the state of air at constant volume, Butane burner, Labogaz 206, Butane cartridge, C206, without valve, Set of 3 Cartesian divers, Glass bell, Vacuum pump, Percussion for towing jaw, with a rubber stopper, Dynamometers, Plate capacitor, Connecting cable, Capacitor, Grating on glass plates, Manual for experiments in electricity, Manual for experiments in geometrical optics, Manual for experiments in wave optics, Digital function generator - full spec. will be delivered afterwards); - total cost of 23.310,00 EU; Classroom Equipment for Activity 4. Education: consist of: cabinet for equipment,laptop,projector,cloth curtains,sewing curtains,mobile carts for equipment -full spec. will be delivered afterwards. Total cost: 2.500,00 EUR

Name of item (special technical needs e.g. training, warranty, installation have to be described here - if any)

	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
Laboratory Physics equipment	4. Education activities	complet	1.00	23,010.00	23,010.00
Classroom equipment	4. Education activities	complet	1.00	2,500.00	2,500.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00

6.2 Equipment for general (office) use

Lump sum - 1 000 € of total eligible expenditure per beneficiary

Total (EUR):

0.00

0.00%

7 Infrastructure and works

Total (EUR):

0.00

0.00%

7.1 Construction, reconstruction and renovation of buildings, works, infrastructure

Total (EUR):

0.00

0.00%

Detailed description, justification of the budget line (for all items listed below) with special focus on the necessity and contribution to the project activities/results:

Name of item	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00

7.2 Purchase of land

Total (EUR):

0.00

0.00%

Detailed description, justification of the budget line (for all items listed below):

Name of item	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
					0.00
					0.00
					0.00
					0.00

8. Project budget per beneficiary

B2 - Regionalna razvojna agencija Slavonije i Baranje

Project acronym:

Phys-Me

Lead Beneficiary:

Σ TOTAL COSTS		Total (EUR):	32,173.93	100.00%
1 Preparation costs	Lump sum - amounts to 3 000 € of total eligible expenditure per project	Total (EUR):	750.00	2.33%
2 Staff costs		Total (EUR):	11,718.20	36.42%
2.1 Salary of staff (project management and team members) - Calculation on Flat rate basis	Calculation on real costs basis	Total (EUR):	0.00	0.00%
<i>For projects with no other direct costs but infrastructure and works, or implemented exclusively through public procurement it is not possible to choose the staff flat rate option!</i>				
2.2 Salary of staff (project management and team members)		Total (EUR):	11,718.20	36.42%

Detailed description of the work related to the project, justification of the budget line (for all items listed below):

New employed person (half of working time) in B2 - RRA SiB on the position Project manager (internally workplace systematization of the institution) professional manager working in RRA SiB. Will be in charge of Main project coordination of entire partnership (logistical and technical support) and also have the role of managing communication between partners and general population in dissemination of the project activities. responsibilities in Project Phys-Me will be: project management - MAIN PROJECT COORDINATOR FOR ALL PARTNERSHIP, logistic and technical support - will work on the project 32% of time; (247,39 EU / month) and Second assignment is: Project communicator of All partnership - will work on the project 63% of time; (485,00 EU / month), Cost is a portion of the real gross salary of 770,00 Eur/month - half of working time.

Name of item (minimum requirement: name of the person; position in the project; monthly working hours)

Name of item (minimum requirement: name of the person; position in the project; monthly working hours)	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
Salary of Staff - New employment - half of working time (project management) - main project coordinator of the beneficiaries, 32%	1. Project administration and management	per month	16.00	247.39	3,958.20
Salary of Staff - New employment - half of working time (project management) - project communication manager 63 %	2. Information and publicity	per month	16.00	485.00	7,760.00
		per month			0.00
		per month			0.00
		per month			0.00
		per month			0.00
		per month			0.00
		per month			0.00
		per month			0.00
		per month			0.00
		per month			0.00
		per month			0.00
		per month			0.00
		per month			0.00
		per month			0.00
		per month			0.00

3 Office and administrative expenditure	Calculated as a flat rate of 15% of the staff costs	Total (EUR):	1,757.73	5.46%
--	--	---------------------	-----------------	--------------

4 Travel and accommodation costs		Total (EUR):	638.00	1.98%
---	--	---------------------	---------------	--------------

4.1 Travel cost of project staff		Total (EUR):	108.00	0.34%
---	--	---------------------	---------------	--------------

Detailed description, justification of the budget line (for all items listed below):

Project team members will travel to Pecs (HU) for Openin conference (KICK -OFF Meeting) and project meeting that will be organized the same day, by car. 1 round-trip from Osijek (HR) to Pecs (HU). Also, project team members will travel to Joint field workshop for the purpose of activity 3. 1 round-trip from Osijek (HR) to Pecs (HU). Costs of trip related expenditures by company car (gasoline) calculated on basis of experience.

Name of item	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
Return trip of project staff to Pecs Kick-off meeting conference	1. Project administration and management	km	200.00	0.27	54.00
Return trip of project staff to Pecs - two day teacher workshop	3. Joint workshops for all physics teachers involved in the project	km	200.00	0.27	54.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00

4.2 Accommodation costs		Total (EUR):	100.00	0.31%
--------------------------------	--	---------------------	---------------	--------------

Detailed description, justification of the budget line (for all items listed below):

Accommodation will be necessary on the Workshop event (Activity 3.) - 4 team members will stay 1 nights/2 day. Average cost of three star hotel in Pecs is about 100,00 Eur per person per night - Hotel *** Star.

Name of item	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
--------------	------------------	-----------------	--------------	------------------	--------------

Accommodation expense - two day workshop in Pecs (project staff - 1 person x 2 day / 1 night)	3. Joint workshops for all physics teachers involved in the project	per person	1.00	100.00	100.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00

4.3 Per diems of the project staff

Total (EUR): 430.00 1.34%

Detailed description, justification of the budget line (for all items listed below):

Per diem are necessary for various trips as stated in the table below. They have been calculated on the basis of daily allowance according to the provisions of national law - daily allowance for HU is 50,00 Eur per person per day; daily allowance for DE is 70,00 Eur per person per day. Calculations made for 1 team members traveling three day to HU and 4 days to DE.

Name of item	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
Per diem of project staff to Pecs Kick-off meeting conference	1. Project administration and management	per person	1.00	50.00	50.00
Per diem of project staff to Germany study (4 day study tour)	5. Study tour	per person	1.00	280.00	280.00
Per diem of project staff to Pecs - Teacher Workshop (two day)	3. Joint workshops for all physics teachers involved in the project	per person	1.00	100.00	100.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00

5 External expertise and services costs

Total (EUR): 16,310.00 50.69%

5.1 Technical plans

Total (EUR): 0.00 0.00%

Detailed description, justification of the budget line (for all items listed below):

Name of item	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
					0.00
					0.00
					0.00

5.2. Studies, statistics, databases and researches

Total (EUR): 0.00 0.00%

Detailed description, justification of the budget line (for all items listed below) with special focus on the necessity and contribution to the project activities/results:

Name of item (min. requirement: planned content; indicative extent; language versions)	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00

5.3 Events, conferences, seminars, project meetings

Total (EUR): 0.00 0.00%

Detailed description justification of the budget line (for all items listed below):

Name of item (min. requirement: planned no. of participants, duration, tech. needs, included services)	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
					0.00
					0.00
					0.00
					0.00
					0.00

					0.00
					0.00
					0.00
					0.00
					0.00

5.4 Services related to project management, procurement procedures

Total (EUR): 0.00 0.00%

Detailed description, justification of the budget line (for all items listed below):

Name of item (min. requirement: position in the project; estimated working hours needed)	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
					0.00
					0.00
					0.00
					0.00
					0.00

5.5 Costs of supervisor of engineering, architect's site supervision

Total (EUR): 0.00 0.00%

Detailed description, justification of the budget line (for all items listed below):

Name of item	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
					0.00
					0.00
					0.00
					0.00

5.6 Costs related to publicity, promotion and communication

Total (EUR): 7,150.00 22.22%

Detailed description, justification of the budget line (for all items listed below) - bear in mind the communication activities planned in section 8. Information and publicity:

Information and publicity materials (notepad, banners, leaflets, Usb stick) as listed below for all Partnership. After making will delivered to all Partnership in the Project. There is also the service Consecutive translation in HU-HR language - For the purpose of Workshops and Final Conference simultaneous translation from HR to HU and vice versa will be contracted and for the purpose of project meeting additional consecutive HU-HR translation. (VAT excluded)

Name of item (advised content if relevant: planned no. of participants, duration, tech. needs, included services)	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
Notepads Interreg Phys-Me Thematic	2. Information and publicity	pcs	100.00	3.00	300.00
Pencils Interreg Phys-Me Thematic	2. Information and publicity	pcs	100.00	2.00	200.00
Banner Interreg Phys-Me Thematic	2. Information and publicity	pcs	3.00	150.00	450.00
Leaflet of the project	2. Information and publicity	pcs	3,500.00	0.60	2,100.00
Publication of new Pilot curriculum for teachers (on trilingual language HU-EN-HR)	4. Education activities	pcs	10.00	70.00	700.00
Publication of new Manual of Physics exercises (on trilingual language HU-EN-HR)	4. Education activities	pcs	10.00	70.00	700.00
Phys-Me thematic T-shirts for three school partners (participants of Joint Summer camp)	6. Joint summer science camp	pcs	60.00	12.00	720.00
Usb stick Phys-Me (project) thematic for 120 students included in education project	4. Education activities	pcs	120.00	12.00	1,440.00
Consecutive translation for teachers workshop HU-HR	3. Joint workshops for all physics teachers involved in the project	hour	8.00	45.00	360.00
Consecutive translation for Phys-Me Fair HU-HR (final conference)	7. Phys-Me Fair	hour	4.00	45.00	180.00

Total (EUR): 9,160.00 28.47%

5.7 Other services

Detailed description, justification of the budget line (for all items listed below) - e.g. rental costs of equipment, costs of guarantees, cost of materials:

B2 is responsible for translating and proof reading service for all the publicity and new educational materials created by LB,B1,B3. The prices are listed VAT excluded.

Name of item	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
Proofreading service for new manual of Physics exercises	2. Information and publicity	page	70.00	5.00	350.00
Translating service for new manual of Physics exercises (ENG, HU)	2. Information and publicity	per text tab	350.00	12.00	4,200.00
Proofreading service for new Pilot project curriculum	2. Information and publicity	page	70.00	5.00	350.00
Translating service for new Pilot project curriculum (ENG, HU)	2. Information and publicity	per text tab	350.00	12.00	4,200.00
Translating service for Leaflet (ENG, HU)	2. Information and publicity	per text tab	5.00	12.00	60.00

6 Equipment expenditure		Total (EUR):	1,000.00	3.11%
-------------------------	--	--------------	----------	-------

6.1 Content-related / thematic equipment		Total (EUR):	0.00	0.00%
--	--	--------------	------	-------

Detailed description, justification of the budget line (for all items listed below) with special focus on the necessity and contribution to the project activities/results:

Name of item (special technical needs e.g. training, warranty, installation have to be described here - if any)

Project Activity

Unit of measure

Nr. of units

Unit price (EUR)

Amount (EUR)

					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00

6.2 Equipment for general (office) use	Lump sum - 1 000 € of total eligible expenditure per beneficiary	Total (EUR):	1,000.00	3.11%
--	--	--------------	----------	-------

7 Infrastructure and works		Total (EUR):	0.00	0.00%
----------------------------	--	--------------	------	-------

7.1 Construction, reconstruction and renovation of buildings, works, infrastructure		Total (EUR):	0.00	0.00%
---	--	--------------	------	-------

Detailed description, justification of the budget line (for all items listed below) with special focus on the necessity and contribution to the project activities/results:

Name of item

Project Activity

Unit of measure

Nr. of units

Unit price (EUR)

Amount (EUR)

					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00

7.2 Purchase of land		Total (EUR):	0.00	0.00%
----------------------	--	--------------	------	-------

Detailed description, justification of the budget line (for all items listed below):

Name of item

Project Activity

Unit of measure

Nr. of units

Unit price (EUR)

Amount (EUR)

					0.00
					0.00
					0.00
					0.00

8. Project budget per beneficiary

B3 - Koch Valéria Gimnázium, Általános Iskola, Óvoda, Kollégium és Pedagógiai Intézet

Project acronym:

Phys-Me

Lead Beneficiary:

Σ TOTAL COSTS		Total (EUR):	48,974.55	100.00%
1 Preparation costs	<u>Lump sum - amounts to 3 000 € of total eligible expenditure per project</u>	Total (EUR):	750.00	1.53%
2 Staff costs		Total (EUR):	11,997.00	24.50%
2.1 Salary of staff (project management and team members) - Calculation on Flat rate basis <i>For projects with no other direct costs but infrastructure and works, or implemented exclusively through public procurement it is not possible to choose the staff flat rate option!</i>	Calculation on real costs basis	Total (EUR):	0.00	0.00%
2.2 Salary of staff (project management and team members)		Total (EUR):	11,997.00	24.50%

Detailed description of the work related to the project, justification of the budget line (for all items listed below):

Project Coordinator Miklán Mónika is in charge of activities 1., 2., 3., 4. - B3 Coordinator. The person is permanently employed at KVAKIOK Pecs and will work on the project for 13% of his work time. Cost is a portion of the real gross salary of 1,833,33 Eur/month. Financial manager Schneringer Peteris in charge for financial expense of the B3. The person is permanently employed at KVAKIOK Pecs and will work on the project for 8% of his work time. Cost is a portion of the real gross salary of 2,353,00 Eur/month. Akos Markovics is a teacher working in KVAKIOK PECS, in charge of activity 3,4, and will work on the project for 17% of his work time. Cost is a portion of the real gross salary of 1,154,00 Eur/month. Khin Istvan is a teacher working in KVAKIOK Pecs, in charge of activity 3,4, and will work on the project for 9% of his work time. Cost is a portion of the real gross salary of 2,357,00 Eur/month.

Name of item (minimum requirement: name of the person; position in the project; monthly working hours)	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
Salary of Staff Miklán Mónika (project management) - project coordinator, 13%	1. Project administration and management	per month	16.00	169.81	2,717.00
Salary of Staff - JUHÁSZNÉ NEUDHARDT ANDREA (project management) - financial manager, 8%	1. Project administration and management	per month	16.00	180.00	2,880.00
Salary of Staff - Akos Markovics (internal expert in physics science) - teacher, 17%	4. Education activities	per month	16.00	200.00	3,200.00
Salary of Staff Khin Istvan (internal expert in physics science) - teacher, 9%	4. Education activities	per month	16.00	200.00	3,200.00
		per month			0.00
		per month			0.00
		per month			0.00
		per month			0.00
		per month			0.00
		per month			0.00
		per month			0.00
		per month			0.00
		per month			0.00
		per month			0.00

3 Office and administrative expenditure	Calculated as a flat rate of 15% of the staff costs	Total (EUR):	1,799.55	3.67%
--	--	---------------------	-----------------	--------------

4 Travel and accommodation costs		Total (EUR):	4,228.00	8.63%
---	--	---------------------	-----------------	--------------

4.1 Travel cost of project staff		Total (EUR):	108.00	0.22%
---	--	---------------------	---------------	--------------

Detailed description, justification of the budget line (for all items listed below):

Project team members will travel to Osijek (HR) for Closing conference (Phys-Me Fair) and project meeting that will be organized the same day, by car. 1 round-trip from Pecs (HU) to Osijek (HR). Also, project team members will travel to Joint field workshop for the purpose of activity 3. 1 round-trip from Pecs (HU) to Osijek (HR). Costs of trip related expenditures by company car (gasoline) calculated on basis of experience.

Name of item	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
Return trip of project staff to Osijek - Phys-Me Fair (Final conference)	7. Phys-Me Fair	km	200.00	0.27	54.00
Return trip of project staff to Osijek - two day teacher workshop	3. Joint workshops for all physics teachers involved in the project	km	200.00	0.27	54.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00

4.2 Accommodation costs		Total (EUR):	400.00	0.82%
--------------------------------	--	---------------------	---------------	--------------

Detailed description, justification of the budget line (for all items listed below):

Accommodation will be necessary on the Workshop event (Activity 3.) - 4 team members will stay 1 nights/2 day. Average cost of three star hotel in Osijek is about 100,00 Eur per person per night - Hotel *** Star.

Name of item	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
--------------	------------------	-----------------	--------------	------------------	--------------

Accommodation expense - two day workshop in Osijek (project staff - 4 person x 2 day / 1 night)	3. Joint workshops for all physics teachers involved in the project	per person	4.00	100.00	400.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00

4.3 Per diems of the project staff

Total (EUR): 3,720.00 7.60%

Detailed description, justification of the budget line (for all items listed below):

Per diems are necessary for various trips as stated in the table below. They have been calculated on the basis of daily allowance according to the provisions of national law - daily allowance for HR is 50,00 Eur per person per day; daily allowance for DE is 70,00 Eur per person per day. Calculations made for 4 team members traveling 13 day) to HR (total on project basis) and 4 days to DE.

Name of item	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
Per diem of project staff to Osijek Phys-Me Fair (Final Conference)	7. Phys-Me Fair	per person	4.00	50.00	200.00
Per diem of project staff to Germany study (4 day study tour)	5. Study tour	per person	4.00	280.00	1,120.00
Per diem of project staff to Osijek - Teacher Workshop (two day)	3. Joint workshops for all physics teachers involved in the project	per person	4.00	100.00	400.00
Per diem of project staff to Osijek - Science Summer Camp (10 day)	6. Joint summer science camp	per person	4.00	500.00	2,000.00
					0.00
					0.00
					0.00
					0.00
					0.00

5 External expertise and services costs

Total (EUR): 2,200.00 4.49%

5.1 Technical plans

Total (EUR): 0.00 0.00%

Detailed description, justification of the budget line (for all items listed below):

Name of item	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
					0.00
					0.00
					0.00

5.2. Studies, statistics, databases and researches

Total (EUR): 0.00 0.00%

Detailed description, justification of the budget line (for all items listed below) with special focus on the necessity and contribution to the project activities/results:

Name of item (min. requirement: planned content; indicative extent; language versions)	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00

5.3 Events, conferences, seminars, project meetings

Total (EUR): 2,200.00 4.49%

Detailed description justification of the budget line (for all items listed below):

Catering on the 2 day basis is calculated per 14 persons (participants of Joint workshop field - teachers, headmasters and experts from LB, B1, B2, B3) * 20 EUR/per day - that's the sum of 560,00 EUR. Catering on Kick-off meeting in Pecs is for 50 attendants (guests). On joint field workshop is necessary to hire one external expert in creating educational documents - expense are calculated on contract basis with the sum of 640,00 EUR.

Name of item (min. requirement: planned no. of participants, duration, tech. needs, included services)	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
Catering (2 day workshop x 14 persons) Pecs	3. Joint workshops for all physics teachers involved in the project	per person	14.00	40.00	560.00
Catering Kick Off Meeting - Pecs	2. Information and publicity	per person	50.00	20.00	1,000.00

External expert service in creating educational documents - Pecs	3. Joint workshops for all physics teachers involved in the project	contract	1.00	640.00	640.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00

5.4 Services related to project management, procurement procedures

Total (EUR): 0.00 0.00%

Detailed description, justification of the budget line (for all items listed below):

Name of item (min. requirement: position in the project; estimated working hours needed)	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
					0.00
					0.00
					0.00
					0.00
					0.00

5.5 Costs of supervisor of engineering, architect's site supervision

Total (EUR): 0.00 0.00%

Detailed description, justification of the budget line (for all items listed below):

Name of item	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
					0.00
					0.00
					0.00

5.6 Costs related to publicity, promotion and communication

Total (EUR): 0.00 0.00%

Detailed description, justification of the budget line (for all items listed below) - bear in mind the communication activities planned in section 8. Information and publicity:

Name of item (advised content if relevant: planned no. of participants, duration, tech. needs, included services)	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00

5.7 Other services

Total (EUR): 0.00 0.00%

Detailed description, justification of the budget line (for all items listed below) - e.g. rental costs of equipment, costs of guarantees, cost of materials:

Name of item	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
					0.00
					0.00
					0.00
					0.00

6 Equipment expenditure

Total (EUR): 23,000.00 57.17%

6.1 Content-related / thematic equipment

Total (EUR): 27,000.00 55.13%

Detailed description, justification of the budget line (for all items listed below) with special focus on the necessity and contribution to the project activities/results:

That equipment is needed for the activity 4. Education and include equipment for the exercise of - Mechanics, Thermodynamics, Energetics, Electrostatics, Electronics, Electromagnetism, Optics, Atomphysics. & Classroom equipment - tables, chairs, lockers, podium, black-out system, smartboard with projector, PC-notebook, illumination modernization etc.-full spec. will be delivered afterwards. Total cost: 27.000,00 EUR

Name of item (special technical needs e.g. training, warranty, installation have to be described here - if any)

Name of item (special technical needs e.g. training, warranty, installation have to be described here - if any)	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
Laboratory & Class Physics equipment	4. Education activities	complet	1.00	27,000.00	27,000.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00

6.2 Equipment for general (office) use Lump sum - 1 000 € of total eligible expenditure per beneficiary Total (EUR): 1,000.00

7 Infrastructure and works Total (EUR): 0.00 0.00%

7.1 Construction, reconstruction and renovation of buildings, works, infrastructure Total (EUR): 0.00 0.00%

Detailed description, justification of the budget line (for all items listed below) with special focus on the necessity and contribution to the project activities/results:

Name of item	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00

7.2 Purchase of land Total (EUR): 0.00 0.00%

Detailed description, justification of the budget line (for all items listed below):

Name of item	Project Activity	Unit of measure	Nr. of units	Unit price (EUR)	Amount (EUR)
					0.00
					0.00
					0.00
					0.00

9. Project budget summary

HUHR/1601/

Project acronym:

Component

4.1.2. Co-operation in preschool, primary and secondary education and adult education

Phys-Me

Lead Beneficiary:

ELPROS

Budget lines	Lead Beneficiary	Amount (EUR)					Beneficiary (7)	Total project Amount (EUR)	Share (%)
		Beneficiary (1)	Beneficiary (2)	Beneficiary (3)	Beneficiary (4)	Beneficiary (5)			
1 Preparation costs	750.00	750.00	750.00	750.00	0.00	0.00	0.00	3,000.00	1.34%
2 Staff costs	14,879.00	14,381.28	11,718.20	11,997.00	0.00	0.00	0.00	52,975.48	23.64%
2.1 Salary of staff (project management and team members) - Calculation on Flat rate basis	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
2.2 Salary of staff (project management and team members) - Calculation on Real costs basis	14,879.00	14,381.28	11,718.20	11,997.00	0.00	0.00	0.00	52,975.48	23.64%
3 Office and administrative expenditure	2,231.85	2,157.19	1,757.73	1,799.55	0.00	0.00	0.00	7,946.32	3.55%
4 Travel and accommodation costs	2,228.00	2,228.00	638.00	4,228.00	0.00	0.00	0.00	9,322.00	4.16%
4.1 Travel cost of project staff	108.00	108.00	108.00	108.00	0.00	0.00	0.00	432.00	0.19%
4.2 Accommodation costs	400.00	400.00	100.00	400.00	0.00	0.00	0.00	1,300.00	0.58%
4.3 Per diems of the project staff	1,720.00	1,720.00	430.00	3,720.00	0.00	0.00	0.00	7,590.00	3.39%
5 External expertise and services costs	22,320.00	16,000.00	16,310.00	2,200.00	0.00	0.00	0.00	56,830.00	25.36%
5.1 Technical plans	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
5.2 Studies, statistics, databases and researches	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
5.3 Events, conferences, seminars, project meetings	5,140.00	0.00	0.00	2,200.00	0.00	0.00	0.00	7,340.00	3.28%
5.4 Services related to project management, procurement procedures	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
5.5 Costs of supervisor of engineering, architect's site supervision	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
5.6 Costs related to publicity, promotion and communication	0.00	0.00	7,150.00	0.00	0.00	0.00	0.00	7,150.00	3.19%
5.7 Other services	17,180.00	16,000.00	9,160.00	0.00	0.00	0.00	0.00	42,340.00	18.89%
6 Equipment expenditure	38,500.00	26,510.00	1,000.00	28,000.00	0.00	0.00	0.00	94,010.00	41.95%
6.1 Content-related / thematic equipment	37,500.00	25,510.00	0.00	27,000.00	0.00	0.00	0.00	90,010.00	40.17%
6.2 Equipment for general (office) use	1,000.00	1,000.00	1,000.00	1,000.00	0.00	0.00	0.00	4,000.00	1.79%
7 Infrastructure and works	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
7.1 Construction, reconstruction and renovation of buildings, works, infrastructure	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
7.2 Purchase of land	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
TOTAL COSTS (own contribution included)	80,908.85	62,026.47	32,173.93	48,974.55	0.00	0.00	0.00	224,083.80	100.00%
Share (%)	36.11%	27.68%	14.36%	21.86%	0.00%	0.00%	0.00%		100.00%

10. Sources of funding

HUHR/1601/

Component

4.1.2. Co-operation in preschool, primary and secondary education and adult education

Project acronym:

Phys-Me

Lead Beneficiary:

Elektrotehnička i prometna škola Osijek

Official name of the organization	Country	NUTS III region	Lead Beneficiary		Beneficiary (1)		Beneficiary (2)		Beneficiary (3)		Total project	
			Amount (EUR)	Share (%)	Amount (EUR)	Share (%)	Amount (EUR)	Share (%)	Amount (EUR)	Share (%)	Amount (EUR)	Share (%)
Elektrotehnička i prometna škola Osijek	Croatia	Osječko-baranjska županija	10,983.00	EUR	11,190.70	EUR	0.00	EUR	8,616.24	EUR	30,789.94	EUR
			0.00	EUR	0.00	EUR	0.00	EUR	0.00	EUR	0.00	EUR
Sources			Amount (EUR)	Share (%)	Amount (EUR)	Share (%)	Amount (EUR)	Share (%)	Amount (EUR)	Share (%)	Amount (EUR)	Share (%)
EU contribution			68,772.52	85.00%	52,722.49	85.00%	27,347.84	85.00%	41,628.36	85.00%	190,471.21	85.00%
National contribution***			0.00	0.00%	0.00	0.00%	0.00	0.00%	4,897.45	10.00%	4,897.45	2.19%
Own contribution			12,136.33	15.00%	9,303.98	15.00%	4,828.09	15.00%	2,448.74	5.00%	28,715.14	12.81%
Total costs			80,908.85	100.00%	62,026.47	100.00%	32,173.93	100.00%	48,974.55	100.00%	224,083.80	100.00%
Planned net revenues				0.00%		0.00%		0.00%		0.00%	0.00	0.00%
Total eligible costs expected			80,908.85	100.00%	62,026.47	100.00%	32,173.93	100.00%	48,974.55	100.00%	224,083.80	100.00%
Funding from other sources				0.00%		0.00%		0.00%		0.00%	0.00	0.00%

* Only in case the project partner is not entitled for VAT refund (that is, the gross expenditure has been budgeted)!

** No extra own contribution is expected to be given by any of the beneficiaries (LB and Bs) in general!

Community funding subsidy contract. The amount of national contribution is to be set in the contract on national contribution.

11. Payment forecast

Component	4.1.2. Co-operation in preschool, primary and secondary education and adult education
Project acronym:	Phys-Me
Lead Beneficiary:	ELPROS

Data in the table should cover all planned costs to be incurred and reported in the relevant reporting periods during the whole project implementation. Please do not fill in the cells coloured in grey, as they exceed the predefined duration of the project.

LB/B \ Expenses incurred	Approx. deadline for reporting (to JS)	1st year of implementation - Amount (EUR)			2nd year of implementation - Amount (EUR)			Total (EUR)
		1. reporting period 30/12/2017	2. reporting period 01/05/2018	3. reporting period 29/08/2018	4. reporting period 29/12/2018	5. reporting period Not relevant	6. reporting period Not relevant	
1	ELPROS	29,425.84	4,762.40	19,242.40	27,478.21			80,908.85
2	GAGMDJ	34,120.51	20,715.32	3,595.32	3,595.32			62,026.47
3	RRA SIB	15,323.00	8,554.00	3,705.00	4,591.93			32,173.93
4	VKSC	36,602.78	4,119.24	2,999.24	5,253.29			48,974.55
5	Beneficiary (4)							0.00
6	Beneficiary (5)							0.00
7	Beneficiary (6)							0.00
8	Beneficiary (7)							0.00
Total		115,472.13	38,150.96	29,541.96	40,918.75	0.00	0.00	224,083.80

Beneficiary \ EU contribution		Project implementation - Amount (EUR)						Total (EUR)
		1. reporting period 30/12/2017	2. reporting period 01/05/2018	3. reporting period 29/08/2018	4. reporting period 29/12/2018	5. reporting period Not relevant	6. reporting period Not relevant	
1	ELPROS	25,011.96	4,048.04	16,356.04	23,356.48	0.00	0.00	68,772.52
2	GAGMDJ	29,002.43	17,608.02	3,056.02	3,056.02	0.00	0.00	52,722.49
3	RRA SIB	13,024.55	7,270.90	3,149.25	3,903.14	0.00	0.00	27,347.84
4	VKSC	31,112.36	3,501.35	2,549.35	4,465.30	0.00	0.00	41,628.36
5	Beneficiary (4)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6	Beneficiary (5)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7	Beneficiary (6)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8	Beneficiary (7)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total		98,151.30	32,428.31	25,110.66	34,780.94	0.00	0.00	190,471.21

13. Information and publicity

HUHR/1601/	Component:
	Project acronym:
	Lead Beneficiary:
4.1.2. Co-operation in preschool, primary and secondary education and adult education	
Phys-Me	
Elektrotehnička i prometna škola Osijek	

Main information and publicity activities that are planned to be carried out during the implementation of the project. When selecting the planned communication activity you have to keep in mind that **all communication tools used should be in line with the planned communication activities and project budgets.**

Among communication tools, the Beneficiaries are required to:

- have at least one communication event;
- produce promotional material about the project (at least one trilingual i.e. Hungarian-Croatian / Croatian-Hungarian alongside with English as the official working language of the Programme);
- have an own project specific website or ensure relevant space for the promotion of the project results within the Lead Beneficiary's / Beneficiary's website(s);
- have at least one media activity (press release, media broadcast etc.) on the project.

IMPORTANT NOTE:

Projects not exceeding 500 000 EUR are obliged to place at least one poster with information about the project (minimum size A3), including the financial support from the EU, at a location readily visible to the public such as the entrance area of a building.

Projects that finance infrastructure or construction have specific obligatory requirements and are obliged to put up the billboard and permanent explanatory plaque on the site of the activity. Please note that you should label every single piece of equipment purchased through the present Programme with the sticker. (Further information you can find in Chapter 6.2.3 Communication requirements towards projects of the Guidelines for Applicants.)

Please make sure that the necessary costs of the Information and Publicity activities are planned within the budget of the relevant Beneficiary!

Information and publicity activities - more item can be included in one row (max. 200 characters)	Short description (including planned responsible LB/Bs, used languages) (max. 500 characters)	Target groups and planned number of persons reached (max. 200 characters)
EVENTS (e.g. opening/closing conference, workshops, fairs, information days etc.)		
Kick Off - Opening Conference	Kick-off conference will be organized by B3 to inform target groups on the start of the project and the main activities which will be conducted. Conference will be organized as a one-day, bilingual event in Pecs (HU). 1st partner meeting will also be on the same day	general population, professors, students, public media - 50 person on event / partners team members on partner meeting
Phys-me Fair / Closing Conference	Closing conference will be organized by LB as a one-day event for the purpose of dissemination of the results achieved by the project. Conference will be organized in Osijek, HR as a bilingual event. On same day and place will be Phys-Me Fair - a Joint exhibition of the achieved project result and learned practice.	general population, professors, students, public media, other schools representatives, public body representatives - 100 person on event
Educational - Joint field workshops	Organisation of two two-day workshops for teachers in each border region to create predictions for development of a new Pilot curriculum for additional classes of physics - Public media access	Public Media, general population
Study Tour	Study tour to Germany - will be accompanied by a small reportage	Public Media, general population
Joint Summer Science Camp	10 day Science camp with practical training for 60 participants - Large and continuous broadcast coverage	Public Media, general population, allowed access to visitors, non defined, within 10 days, more than 100 persons
PROMOTIONAL MATERIALS (e.g. leaflets, brochures, publications)		
Leaflet	Trilingual leaflet will be developed by B2 for disseminating the information on the project activities.	General public; persons participating on project events; number of persons reached: 3 500
Banner	Banner for the purpose of project and Programme visibility on educational workshops and conferences organized by LB and Bs.	General public, persons participating on project events; number of persons reached: approx. 300

Information and publicity activities - more item can be included in one row (max. 200 characters)	Short description (including planned responsible LB/Bs, used languages) (max. 500 characters)	Target groups and planned number of persons reached (max. 200 characters)
Thematic - Interreg Notepads	Notepads for the purpose of project and Programme visibility on educational workshops and conferences organized by LB and Bs.	General public, persons participating on project events; number of persons reached: 100
Thematic -Interreg - Pencils	Pencils for the purpose of project and Programme visibility on educational workshops and conferences organized by LB and Bs.	General public, persons participating on project events; number of persons reached: 100
Usb stick Phys-Me (project) Interreg thematic	Pencils for the purpose of project and Programme visibility on educational workshops and education activities organized by LB and Bs.	Students on education activities; number of person reached 120
WEB		
LB and Bs website	All information on project activities and results will be published on LB official website.	General public; number of persons reached 3.500
Facebook page - project and B2	All information on project activities and results will be published on Bs official websites where possible. B2 will publish information on their Facebook page.	General public; number of persons reached 3.500
MASS MEDIA (newspaper articles, TV/radio coverage, press release/conference)		
Newspaper and on-line articles	Articles about the project events published in newspapers or on-line newspaper portals.	General public; number of persons reached 20.000 - 30.000
TV coverage	TV clips on project events broadcasted on local TV stations.	General public; number of persons reached 20.000 - 30.000
Other COMMUNICATION REQUIREMENTS FOR THE PROJECTS (e.g. poster for projects not exceeding 500 000 EUR)		
SPECIFIC COMMUNICATION REQUIREMENTS FOR THE PROJECTS FOR PURCHASE OF EQUIPMENT / WITH WORKS COMPONENT		

14. Project staff

HUHR/1601/

Component

4.1.2. Co-operation in preschool, primary and secondary education and adult education

Project acronym:

Phys-Me

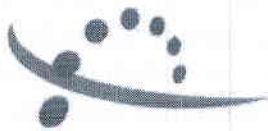
Lead Beneficiary:

ELPROS

Regarding each LB/B please think over the circle and division of tasks among the staff (both internal and external) planned to be involved in the project implementation and define their tasks to be done based on their position in the project. Please avoid overlapping of tasks and positions. Please make sure that the listed Positions of the internal and/or external staff of each LB/B corresponds to the related cost item planned in budget table of the relevant LB/B.

Nr	LB/B	Related project activities: (no. only)	Position (max. 250 characters)	Description of tasks expected output(s), duration has to be defined (max. 500 characters)
1	ELPROS	1,2,3,4,6,7	Project manager	Antun Kovačić is in charge of general project management for LB and coordination of activities on partnership level
2	ELPROS	1,2,3,4,6,7	Financial manager	Lilija Epih is in charge for all financial expense of the LB.
3	ELPROS	3,4,6,7	Expert teacher-1 in Physics in LB	Snježana Švelec is in charge of listed program activities directed to education
4	ELPROS	3,4,6,7	Expert teacher-2 in Physics in LB	Andrej Mijačank is in charge of listed program activities directed to education
5	GAGMDJ	1,2,3,4,5	Project coordinator in B1	Zlatko Mrkić is in charge of project coordination for B1 activities
6	GAGMDJ	1,2,3,4,5	Financial manager in B1	Katica Mrkić is in charge for all financial expense of the LB
7	GAGMDJ	3,4,5	Expert teacher-1 in Physics in B1	Spomenka Hardi is in charge of listed program activities directed to education
8	GAGMDJ	3,4,5	Expert teacher-2 in Physics in B1	Mirta Lulić is in charge of listed program activities directed to education
9	RRA SIB	1,2	Main project coordinator of the partnership, Communication manager	New employment (half time work) on the position Project manager (internally workplace systematization of the institution) professional manager working in RRA SIB. Will be in charge of Main project coordination of entire partnership (logistical and technical support) and also have the role of managing communication between partners and general population in dissemination of the project activities
10	KVKAIOK	1,2,3,4	Project coordinator in B3	Mónika Miklan is in charge of project coordination for B3 activities
11	KVKAIOK	1,2,3,4	Financial manager	Schneider Peter is in charge for all financial expense of the B3
12	KVKAIOK	3,4	Expert teacher-1 in Physics in B3	Ákos Markovics is in charge of listed program activities directed to education
13	KVKAIOK	3,4	Expert teacher-2 in Physics in B3	Khin Istvan is in charge of listed program activities directed to education
14				

14. Project staff



Hungary-Croatia
Cross-border Co-operation Programme

Partnership Agreement

Project title:

Improving the educational system in Physics for general and vocational education in the Croatia-Hungary border region for secondary schools

Acronym:

Phys-Me

Application Form ID:

HUHR/1601/4.1.2/0033

**Interreg V-A Hungary-Croatia
Co-operation Programme 2014-2020**

Note: Present template of the Partnership Agreement contains the minimum requirements requested by the programme implementing bodies. Project partnerships are invited to complete and complement the suggested provisions, without contradicting the rules set in the prepared paragraphs of the document

PARTNERSHIP AGREEMENT
for the implementation of the Project

Phys-Me

Improving the educational system in Physics for general and vocational education in the Croatia-Hungary border region for secondary schools

within the
Interreg V-A Hungary-Croatia Co-operation Programme 2014-2020

between

Lead Beneficiary [Electrical Engineering and Traffic School Osijek, Istarska 3, 31000 Osijek]

and

Beneficiary 1 [High school A.G.Matos Đakovo, Vijenac K. A. Stepinca 11, 31400 Đakovo]

Beneficiary 2 [Regional development agency of Slavonia and Baranja, Stjepana Radića 4, 31000 Osijek]

Beneficiary 3 [Valeria Koch Schoolcenter, Tiborc u. 28/1, 7624 Pécs]

(Hereinafter jointly referred to as Parties)

On the basis of:

- Regulation (EU) No 1303/2013 of the European Parliament and of the Council of 17 December 2013 laying down common provisions on the European Regional Development Fund, the Cohesion Fund, the European Agricultural Fund for Rural Development and the European Maritime and Fisheries Fund and laying down general provisions on the European Regional Development Fund, the European Social Fund, the Cohesion Fund and the European Maritime and Fisheries Fund and repealing Council Regulation (EC) No 1083/2006 – the Common Provisions Regulation, CPR;
- Regulation (EU) No 1299/2013 of the European Parliament and of the Council of 17 December 2013 on specific provisions for the support from the European Regional Development Fund to the European territorial co-operation goal – the ETC Regulation;
- Council Regulation (EU, EURATOM) No 966/2012 of the European Parliament and of the Council of 25 October 2012 on the financial rules applicable to the general budget of the Union and repealing Council Regulation (EC, Euratom) No 1605/2002;
- Commission Delegated Regulation (EU) No 1268/2012 of 29 October 2012 on the rules of application of Regulation (EU, Euratom) No 966/2012 of the European Parliament and of the Council on the financial rules applicable to the general budget of the Union;
- the Interreg V-A Hungary-Croatia Co-operation Programme 2014-2020, approved by the European Commission on 7 September 2015 by Decision Ref. No C(2015) 6228 – the Programme;
- the Guidelines for Applicants of the first Call for Proposals (HUHR/1601) of the Interreg V-A Hungary-Croatia Co-operation Programme 2014-2020, approved by Monitoring Committee Decision No 4/2016 (05.02), laying down the programme specific rules for the implementation of Hungarian-Croatian projects – the Guidelines for Applicants;
- the Project Implementation Handbook for the Interreg V-A Hungary-Croatia Co-operation Programme 2014-2020, laying down specific rules for the implementation of projects financed under the Programme;
- the proposed Project **Phys-Me** as drafted in the Application Form and approved by the Monitoring Committee of the Programme;
- Project Communication Guidelines for the Projects in the Interreg V-A Hungary-Croatia Co-operation Programme 2014-2020, laying down the programme specific rules on information and publicity measures of the projects – Project Communication Guidelines.

Article 1

Definitions

1. **Lead Beneficiary:** the Lead Beneficiary is designated by the Project Participants and has full financial and administrative responsibility for the EU contribution for the entire duration of the Subsidy Contract. The Lead Beneficiary is also responsible for the proper reporting of progress during project implementation to the Joint Secretariat as stipulated in the Subsidy Contract. In principle, the Lead Beneficiary has functional (co-ordination of the project activities) and financial responsibilities related to the EU contribution (based on Paragraph (2) of Article 13 of the ETC Regulation).
2. **Beneficiary:** an actor that commits itself to functionally and financially implement a project part of the Project according to the Application Form as approved by the Monitoring Committee.
3. **Project Participants:** means Lead Beneficiary and other Beneficiary / Beneficiaries together.
4. **Project part:** covers a set of activities within the Project as a whole, undertaken by the Lead Beneficiary or another Beneficiary in a defined timeframe and presented as a Lead Beneficiary / Beneficiary budget sheet in the budget of the Application Form.

Article 2

Scope of the Partnership Agreement

1. The Parties, through the present Partnership Agreement, lay down the rules of procedures for the work to be carried out and the relations that shall govern the partnership set up in order to successfully and efficiently implement the above-mentioned cross-border Project. This Agreement shall also define their mutual responsibilities concerning the administrative and financial management of the Project.
2. The Application Form as approved by the Monitoring Committee and the Subsidy Contract (with all its provisions) signed by all signatories are to be regarded as integral parts of this Agreement, therefore their content and the obligations set by the above-mentioned documents have to be fully respected by the Parties.

Article 3

Duration of the Agreement

1. The Partnership Agreement is valid from the date of signature by all Parties and enters into force from the day the Subsidy Contract between the Managing Authority and the Lead Beneficiary enters into force. It shall remain in force until the Lead Beneficiary has discharged in full its obligations arising from the Subsidy Contract towards the Managing Authority, including the period of availability of documents for financial controls.
2. This Agreement shall also remain in force if there is any non-resolved dispute among the Parties at an out-of-court arbitration body.
3. The breach of the obligations of the Partnership Agreement by one of the Project Participants may lead to an early termination of its participation in the Project. This termination has to be decided by consensus by all the other Project Participants in a documented manner, provided that the eligibility rules of the Call for Proposals are kept with the remaining Project Participants and that the consequently initiated amendment of the Subsidy Contract is successful at the Managing Authority. However, the Project Participant will be obliged by the present Agreement for its whole duration with regard to the activities carried out and expenditure incurred until that moment. In case the Subsidy Contract terminates, the present Partnership Agreement is terminated.

Article 4

Activities of Project Participants in the Project

1. The activities of the Project Participants as well as the role of the Lead Beneficiary and of each Beneficiary in the Project are described in the Application Form approved by the Monitoring Committee.
2. The Project Participants take into account all rules and obligations as set out in the Subsidy Contract and its annexes.
3. The Project Participants commit themselves to undertake everything in their power to foster the successful and efficient implementation of the Project.

Article 5

Specific obligations of the Lead Beneficiary

1. The Lead Beneficiary is responsible for the overall co-ordination and effective implementation of the Project and shall take all the steps needed to correctly manage the Project in accordance with the Application Form approved by the

Monitoring Committee and in line with the Subsidy Contract and the Partnership Agreement.

2. In addition as a general obligation the Lead Beneficiary shall:

- a) represent the Project Participants towards Managing Authority / Joint Secretariat / programme management bodies;
- b) sign the Subsidy Contract (and its possible amendments), inform all Beneficiaries on the signature of the Subsidy Contract and provide all Beneficiaries with a copy thereof;
- c) appoint a project manager who has the operational responsibility for the co-ordination and documentation of the overall Project;
- d) react promptly to any request made by the Managing Authority and the Joint Secretariat;
- e) keep the Beneficiaries informed on a regular basis about all relevant communication between the Lead Beneficiary and the Joint Secretariat, furthermore between the Lead Beneficiary and the Managing Authority;
- f) inform all Beneficiaries on the progress of the overall Project, in particular with reference to its objectives and results as set in the Subsidy Contract or any later amendments;
- g) without any delay inform the Beneficiaries about all essential issues (e.g. about any variation of the conditions at the basis of the present Agreement or about any modification that could influence the performance of the Project, the information activity or the payment of financing) connected to project implementation;
- h) notify the Beneficiaries and the Joint Secretariat / Managing Authority immediately of any event that could lead to a temporary or final discontinuation of the Project or any other deviation of the implementation of the Project;
- i) guarantee the sound financial management of the funds allocated for the implementation of the Project, including the separate set-up of the project accounting and the supporting documents storage system;
- j) be responsible for the verification that the expenditure declared by the Project Participants has been validated by the designated controller at national level and the expenditure declared by the Project Participants has been incurred only for the purpose of implementing the Project and that it corresponds to the activities agreed between the Project Participants in the frame of the approved Application Form;
- k) prepare and submit the Applications for Reimbursement together with the Project Progress Reports, the Final Project Progress Report and the Project Follow-up Reports (if relevant) to the Joint Secretariat keeping the deadlines indicated in the Subsidy Contract;
- l) transfer the EU contribution to the Beneficiaries according to the Application for Reimbursement approved by the Joint Secretariat, within **15 days** and in full – no specific charge or other charge with equivalent effect shall be levied which would reduce these amounts for the Beneficiaries;

- m) ensure that all Beneficiaries are involved in the decision making regarding to the Project, and especially agree with the Beneficiaries before submitting any request for reallocation between budget lines and for an amendment of the Subsidy Contract / Partnership Agreement to the Joint Secretariat / Managing Authority.
- n) support the Beneficiaries in implementing their obligations by giving them the correct information, indications and clarifications on the procedures;
- o) make sure that all Project Participants comply with EU and national legislation including rules on public procurement, State aid, publicity, furthermore rules on environmental protection and equal opportunities;
- p) report in accordance with the existing legislation and national / regional guidelines if the project activities contain elements of State aid;
- q) implement its individual part of the Project accordingly;
- r) enable the responsible bodies to carry out their audit and monitoring / evaluation / activities;
- s) guarantee the systematic collection and the safe storage of all the documentation regarding project expenditure and activities;
- t) keep a copy of all project documents prepared by the Project Participants or other bodies;
- u) carry out project level accounting;
- v) ensure that no double funding or double reporting of expenditure takes place;
- w) review the appropriate spending of the EU contribution by the Beneficiaries, the condition of the Beneficiaries' project part and the preparation of the required documents and records for the project closure.

Article 6

Obligations of the Beneficiaries

1. In particular, each Beneficiary shall:
 - a) support the Lead Beneficiary in fulfilling its tasks as stipulated in the Subsidy Contract and its annexes;
 - b) without any delay provide the Lead Beneficiary with any information needed to draw up the Project Reports, the Final Project Report and the Project Follow-up Reports (if relevant), react on any request by the Managing Authority or the Joint Secretariat, or provide any further information needed by the Lead Beneficiary;
 - c) assure the smooth implementation of the part of the Project they are responsible for in accordance with the Subsidy Contract and its annexes;

- d) inform the Lead Beneficiary immediately about any circumstances that could lead to a temporary or final discontinuation of the Project part or any other deviation of the implementation of the Project part, including any variations to its part of project budget or work plan;
- e) appoint a contact person for the implementation of the part of the Project under their responsibility;
- f) contribute to overall project aims according to their part undertaken with due care and motivation, completing their activities foreseen for each reporting period of the project implementation;
- g) maintain either a separate accounting system or an adequate accounting code for all transactions related to the Project part;
- h) inform the Lead Beneficiary on the details of the bank account¹ to which the EU contribution of the Beneficiary shall be transferred, furthermore the Lead Beneficiary must be informed about any changes concerning the bank account;
- i) co-operate with the Lead Beneficiary for the effective implementation of the Project, actively take part in decision making during the Project;
- j) have its expenditures incurred in the given reporting period, verified by the designated controller and submit the Declaration on Validation of Expenditure issued by the controller to the Lead Beneficiary in due time. (The reimbursement of expenditure of the Beneficiaries not covered by Declarations on Validation of Expenditure in the given reporting period can be requested only for the next reporting deadline following the reporting period concerned. Preparation costs can be validated and requested only in the first reporting period.);
- k) comply with EU- and national rules, including rules on public procurement, State aid, publicity, further rules on environmental protection and equal opportunities;
- l) report in accordance with the existing legislation and national/regional guidelines if the Project activities contain elements of State aid;
- m) guarantee the systematic and safe collection of all the documentation regarding its part of project expenditure and its transmission to the Lead Beneficiary, as well as to guarantee the access to documents to all the representatives of the institutions in charge of verifications and to the bodies authorised to monitor or audit the Project;
- n) not subcontract 100% of the activities from their part of the Project;
- o) be responsible for the sound financial management of the funding allocated to its project part, including the arrangements for recovering amounts unduly paid (EU contribution, State contribution, if relevant, and other public contribution).

¹ The details of the bank accounts per Beneficiary form Annex 1 to the present Agreement.

Article 7

Responsibilities of the Lead Beneficiary and of the Beneficiaries

1. The Lead Beneficiary solely assumes responsibility for the entire Project towards the Managing Authority as defined in the Subsidy Contract.
2. Each Beneficiary is directly and exclusively responsible to the Lead Beneficiary for the due implementation of its respective project part and for the proper fulfilment of its obligations as set out in the Partnership Agreement and in the Application Form. Should a Project Participant not fulfil its obligations under this Agreement in due time, the Lead Beneficiary shall admonish the Project Participant to fulfil them within a reasonable period of time. The Project Participants undertake to find a rapid and efficient solution. Should the non-fulfilment continue, the Lead Beneficiary may decide to debar the Project Participant concerned from the Project with approval of the other Project Participants. The Joint Secretariat and the Managing Authority shall be promptly informed of such an intended decision by the Lead Beneficiary and the change in the partnership has to be approved according to the provisions set out in the Project Implementation Handbook.
3. The Lead Beneficiary and each Beneficiary shall take the financial responsibility for the EU contribution and, if relevant, the related State contribution it has received for its project part.
4. In case of irregularities the Lead Beneficiary bears the overall responsibility towards the Managing Authority for the repayment of the EU contribution amounts unduly paid, with interest charged. By way of the derogation from this principle, if the irregularity is committed by a Beneficiary, the concerned organisation shall repay to the Lead Beneficiary the amounts unduly paid. When amounts unduly paid to a Beneficiary cannot be recovered, due to negligence of the Lead Beneficiary, the Lead Beneficiary shall remain responsible for the repayment.

Article 8

Reporting obligations of the Beneficiaries

1. The Lead Beneficiary can only submit an Application for Reimbursement to the Joint Secretariat by providing proof of progress of the Project. Therefore, in order to provide adequate information on the progress of the Project, each Beneficiary has to submit a Beneficiary Report to the Lead Beneficiary consisting of an activity report describing the activities carried out with their outputs and results during the reporting period and a financial report presenting the financial progress of the Project part compared to the approved Application Form.
2. The Beneficiaries have to respect the reporting deadlines of the Subsidy Contract and have to submit their Beneficiary Report and Declaration on

Validation of Expenditure to the Lead Beneficiary in due time, until **30 days subsequent to the end of the reporting period**. Beneficiary Reports and Declarations on Validation of Expenditure not submitted to the Lead Beneficiary within the set deadline will not be included in the Project Report (or any other report) and Application for Reimbursement of the Lead Beneficiary to be submitted to the Joint Secretariat.

3. The Beneficiary Reports should be drawn up in Euro. The Beneficiaries shall convert into Euro the amounts of expenditure in the list of invoices incurred in national currency before submission for verification to the responsible controller. The expenditures shall be converted as described in the Subsidy Contract. The exchange rate risk is borne by the Beneficiary concerned.

Article 9

Audits

1. For audit purposes each Project Participant shall:
 - a) retain all files, documents, receipts and data about the Project at least within the timeframe stipulated in Article 140(1) of the CPR and further detailed in the Project Implementation Handbook, either in original or as certified copies on commonly used data media safely and orderly;
 - b) enable the Managing Authority, Certifying Authority, Audit Authority, the responsible auditing bodies of the European Union and the auditing bodies of the Member State it is based in to audit the proper use of funds;
 - c) provide these authorities with any information about the Project they request;
 - d) provide them access to the databases, the accounting books and accounting documents and other documentation related to the Project, whereby the auditing bodies decide on this relation, within the timeframe stipulated in Article 140(1) of the CPR and further detailed in the Project Implementation Handbook;
 - e) provide them access to the place where the Project has been implemented and their business premises during the ordinary business hours and also beyond these hours by arrangement and allow them to carry out on-the-spot-checks related to the Project within the timeframe stipulated in Article 140(1) of the CPR and further detailed in the Project Implementation Handbook;
 - f) without any delay provide the Lead Beneficiary with any information needed in connection to such an audit.

Article 10

Information and publicity

1. Any publicity measure undertaken by any of the Project Participants shall be conducted in accordance with the rules on information and publicity laid down in the Project Communication Guidelines for the Projects in the Interreg V-A Hungary-Croatia Co-operation Programme 2014-2020.
2. Information and publicity measures shall be co-ordinated among the Project Participants. Each Project Participant is equally responsible for promoting the fact that financing for the Project is provided from EU contribution within the framework of the Interreg V-A Hungary-Croatia Co-operation Programme 2014-2020 and is responsible for ensuring the adequate promotion of the Project.
3. The Project Participants take note of the fact that the results of the Project as well as any study or analysis produced in the course of the Project can be made available to the public and they agree that the results of the Project shall be available for all Project Participants and for the public free of charge.
4. The Project Participants agree that the Lead Beneficiary may provide the Joint Secretariat / Managing Authority or other programme management bodies to publish, in whatever form, unrestricted as far as data protection is concerned, and on or by whatever medium, with the following information:
 - title of the Project;
 - the name of the Lead Beneficiary and the other Beneficiaries;
 - the amount granted and the EU co-financing rate;
 - the purpose of the contribution (i.e. the overall objective of the Project);
 - the geographical location of the Project;
 - project results, evaluations, summaries;
 - any other information about the Project if considered relevant.

Article 11

Ownership – Use of Results

1. The Parties undertake to enforce the applicable law on intellectual property rights, regarding any outcome that might be produced during the implementation of the Project.
2. Unless formally stipulated otherwise by the Parties, ownership of the results of the Project, including industrial and intellectual property rights, and of the reports and other documents relating to it, shall be vested to the Project Participants.

3. Without prejudice to the previous paragraph, the Project Participants grant the Joint Secretariat and the Managing Authority the right to make free use of the results of the Project, provided it does not thereby breach its confidentiality obligations or existing industrial and intellectual property rights.
4. The Project Participants agree that owners of the investments are the following:
 - **(there are no investments in this project).**
5. The Project Participants agree that owners of the Project outputs/deliverables are the following:
 - **Lead Beneficiary [Electrical Engineering and Traffic School Osijek, Istarska 3, 31000 Osijek] – is the owner of the newly purchased equipment - LB budget line 6. Equipment expenditure, 6.1 Content-related / Thematic equipment - Laboratory Physics equipment 1, Laboratory Physics equipment 2, Classroom equipment, Phys-me fair equipment (final conference)**
 - **Beneficiary 1 [High school A.G.Matos Đakovo, Vijenac K. A. Stepinca 11, 31400 Đakovo] - is the owner of the newly purchased equipment - B1 budget line 6. Equipment expenditure, 6.1 Content-related / Thematic equipment - Laboratory Physics equipment, Classroom equipment**
 - **Beneficiary 2 [Regional development agency of Slavonia and Baranja, Stjepana Radića 4, 31000 Osijek] - is the owner of - Thematic Phys-Me notepads, pencils, banner, leaflet, T-shirts, Usb-Sticks and its designs**
 - **Beneficiary 3 [Valeria Koch Schoolcenter, Tiborc u. 28/1, 7624 Pécs] - is the owner of the newly purchased equipment - B3 budget line 6. Equipment expenditure, 6.1 Content-related / Thematic equipment - Laboratory & Class Physics equipment**
6. The Lead Beneficiary and the Beneficiaries commit themselves to establish and maintain an inventory of all fixed assets acquired, built or improved within the Project.
7. As to the sustainability of project results after the end of the implementation period, further as to the steps to be taken after project closure, the Project Participants agree on the following activities and designate the following rights and duties within the project partnership:
 - a) **Lead Beneficiary [Electrical Engineering and Traffic School Osijek, Istarska 3, 31000 Osijek] will make – new pilot curriculum for teachers and students, Physics science exercise book for teachers**
 - b) **Beneficiary 1 [High school A.G.Matos Đakovo, Vijenac K. A. Stepinca 11, 31400 Đakovo] - will make – new pilot curriculum for teachers and students, Physics science exercise book for teachers**
 - c) **Beneficiary 2 [Regional development agency of Slavonia and Baranja, Stjepana Radića 4, 31000 Osijek] will make the Publication of new Pilot curriculum, Physics science exercise book for teachers and thematic leaflet**

d) Beneficiary 3 [Valeria Koch Schoolcenter, Tiborc u. 28/1, 7624 Pécs] -] will make – new pilot curriculum for teachers and students, Physics science exercise book for teachers

8. In connection to the revenues generated after project closure, the Project Participants – taking into account the provisions of Article 61 of the CPR – agree on the following rules:
 - **The project does not generate any revenue to any partners, since all events and publications will be made available free of charge.**
9. In case of purchase costs co-financed, the owners shall not substantially modify their respective project parts affecting its nature or its implementation conditions or giving to a firm or a public body an undue advantage; and resulting either from a change in the nature of ownership of an item of infrastructure or the cessation or relocation of a productive activity outside the programme area at least within five years from the end date of the Project (final eligibility date of expenditures for the Project), except where State aid rules provide for a different period.

Article 12

Changes in the project partnership

1. Being aware of the fact that all changes in the project partnership need an approval of the Monitoring Committee and that the Managing Authority is entitled to withdraw from the Subsidy Contract if the number of Beneficiaries falls below the minimum number of participants, the Project Participants agree not to back out of the Project unless there are unavoidable reasons for it.
2. In case a Project Participant withdraws from the Project or is debarred from it, the remaining Project Participants shall undertake to find a rapid and efficient solution to ensure further proper project implementation without any delay. Consequently, the Project Participants shall endeavour to cover the contribution of the withdrawing Project Participant, either by assuming its tasks by one or more of the remaining Project Participants or by asking a new Project Participant to join the project partnership, regarding the respective programme provisions.
3. The Lead Beneficiary shall inform the Joint Secretariat and the Managing Authority as soon as changes in the project partnership are foreseeable. The changes in the partnership enter into force only after approval by the Monitoring Committee.
4. The provisions set for audits in Article 9 remain applicable to the Project Participant that backed out of the Project or was debarred from the Project.

Article 13

Irregularities and the repayment of funds

1. If the Managing Authority should – based on the provisions of the Subsidy Contract – request the repayment of EU contribution from the Lead Beneficiary, the latter shall call upon the Beneficiary that had caused the irregularity resulting in the repayment of the EU contribution unduly paid according to the request of the Managing Authority.
2. The Beneficiary in question has to repay the requested EU contribution together with the interests chargeable to the Lead Beneficiary.
3. The Beneficiary has to respect the deadline given by the Managing Authority to the Lead Beneficiary for the repayment of the EU contribution. The Beneficiary has to transfer the requested EU contribution together with the interests chargeable to the Lead Beneficiary **within 30** days before the deadline set for the Lead Beneficiary.

Article 14

Co-operation with third parties, assignment

1. In case of co-operation with third parties (e.g. concluding sub-contracts) the Beneficiary shall remain the sole responsible toward the Lead Beneficiary concerning the compliance with its obligations as set out in the present Agreement. Any contracts with third parties will have to be concluded in accordance with EU- and national legislation. No Project Participant shall have the right to transfer its rights and obligations to third parties. The Lead Beneficiary shall be informed by the Beneficiary about the subject and party of any contract concluded with a third party.
2. In case of legal succession, e.g. when the Project Participant changes its legal form, the Project Participant is obliged to transfer all duties under this Agreement to the legal successor. The Beneficiary shall notify the Lead Beneficiary in written form within **[2 days]** days. The Lead Beneficiary shall notify the Joint Secretariat according to the provisions set out in the Subsidy Contract.

Article 15

Language

1. The working language of the partnership shall be **English, but in cases communication in Croatian and Hungarian is also applicable**. Any official internal document of the Project shall be made available in English.

2. Present Agreement is concluded in English. In case of translation of this Agreement and its annexes into another language the English version shall prevail.

Article 16

Applicable law (liability and *force majeure*)

1. Present Agreement is governed by the **law of the Republic of Croatia**, being the law of the country of the Lead Beneficiary. Each Project Participant shall be liable to the other Project Participants and shall indemnify for any damages or costs resulting from the non-compliance of its contractual duties as set forth in this Agreement.
2. No Party shall be held liable for not complying with the obligations ensuring from this Agreement should the non-compliance be caused by *force majeure*. In such a case, the Project Participant involved must announce this immediately in writing to the other Project Participants.

Article 17

Concluding provisions

1. Any amendments to this Agreement shall be in writing and shall be signed by all Parties.
2. In case of discrepancies between the Subsidy Contract and this Partnership Agreement, the Subsidy Contract shall prevail.
3. Amendments and supplements to the present Agreement and any waiver of the requirement of the written form must be in written form and have to be indicated as such. The Lead Beneficiary shall notify the Joint Secretariat and the Managing Authority of any amendment or supplement to the present Agreement.
4. If any provision in this Agreement should be wholly or partly ineffective, the rest of the provisions remain binding for the Parties. In such cases the Parties undertake to replace the ineffective provision by an effective one which comes as close as possible to the purpose of the ineffective one.
5. The Parties commit themselves to take measures in order to ensure that all staff members carrying out work within the Project respect the confidential nature of information regarded as such, and do not disseminate it, pass it on to third parties or use it without prior written consent of the Lead Beneficiary and the Project Participant that provided the information.
6. The Parties will make efforts to settle any disputes arising from this Agreement out of court. In case an agreement cannot be made in due time, the Parties herewith agree that **Municipal Court of Osijek, Europske avenije 7, 31000**

Osijek shall have competence to rule in all legal disputes arising from this Agreement.

7. 7 original copies will be made of this Agreement of which each Party keeps one original, while three originals are attached to the Subsidy Contracts.
8. The Parties signing the Partnership Agreement have fully understood and accepted the contents of the Subsidy Contract and undertake the activities and responsibilities in the meaning as included therein.

Name of Lead Beneficiary:	Electrical Engineering and Traffic School Osijek (Elektrotehnička i prometna škola Osijek)
Name and title of legally authorised representative:	Antun Kovačić, head-master
Place, date and stamp:	Osijek, 11.5.2017.
Signature:	<i>Antun Kovačić</i>



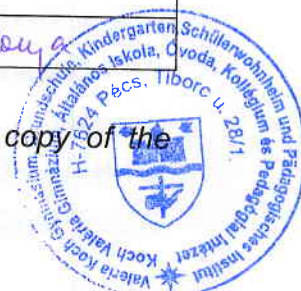
Name of Beneficiary n. 1:	High school A.G.Matos Đakovo (Gimnazija A. G. Matoša Đakovo)
Name and title of legally authorised representative:	Zlatko Mrkić, head-master
Place, date and stamp:	Đakovo, 11.5.2017.
Signature:	<i>Z. Mrkić</i>



Name of Beneficiary n. 2:	Regional development agency of Slavonia and Baranja (Regionalna razvojna agencija Slavonije i Baranje)
Name and title of legally authorised representative:	Stjepan Ribić, President of the Board Zvonimir Klobučar, Member of the Board
Place, date and stamp:	Osijek, 11.5.2017.
Signature:	<i>Stjepan Ribić Zvonimir Klobučar</i>



Name of Beneficiary n. 3:	Valeria Koch Schoolcenter (Koch Valéria Középiskola, Általános Iskola, Óvoda és Kollégium)
Name and title of legally authorised representative:	Ibolya Englenderné Hock, headmistress
Place, date and stamp:	Pecs, 11.5.2017.
Signature:	<i>Englenderné Hock Ibolya</i>



* Tables to be copied according to the number of Parties. A given copy of the Partnership Agreement is **only valid if all Parties have signed it.**

Annexes to the Partnership Agreement

Annex 1 – Details of the bank accounts to which the EU contribution of the Beneficiaries shall be transferred, data (name and address of bank, IBAN number and SWIFT code of the account) per Beneficiary.

Lead beneficiary account: Electrical Engineering and Traffic School Osijek

Addiko Bank d.d.

Slavonska avenija 6

10 000 Zagreb

Croatia

IBAN: HR50 2500 0091 5011 4584 3

SWIFT CODE: HAABHR22

Beneficiary no.1 account: High school A.G.Matos Đakovo

Addiko Bank d.d. Sjedište Zagreb

Slavonska avenija 6, HR-10000 Zagreb

HR-10000 Zagreb

Croatia

IBAN: HR04 2500 0091 5011 4599 2

SWIFT CODE: HAABHR22

Beneficiary no.2 account: Regional development agency of Slavonia and Baranja

Zagrebačka Banka d.d.

Trg Josipa Bana Jelačića 10

10 000 Zagreb

Croatia

IBAN: HR56 2360 0001 5020 9101 9

SWIFT CODE: ZABAHR2X

Beneficiary no.3 account: Valeria Koch Schoolcenter

Unicredit Bank Hungary Zrt.

Szabadság tér 5-6.

1242 Budapest Pf. 386

Hungary

IBAN: HU85 10918001 00000018 92620080

SWIFT CODE: BACXHUHB